

Aged Care Services



Position Description	
Position Title	L3. Home Care Worker
Program Location	Narrabundah, ACT
Reports To	Services Delivery Team Leader
Direct Reports	Nil
Award	Social Community Home Care and Disability Services
Classification	Home Care Employee – Aged Care
CS#1 Capability Level	Level 3
Objective	Home Care Workers are responsible for the delivery of quality domestic assistance, personal care, social support individual and transport support in accordance with client's individually assessed needs. Home Care Workers undertake a variety of tasks to support clients in their independence in the home and with their community connections to increase capacity for reablement, independence, health, wellbeing, safety, resilience and promote positive social outcomes.
Key Accountabilities and Capabilities	Under direction from Services Delivery Team Leader, provide clients with the assistance, care and support they have been individually assessed and reflected in their individualised support plan. Provide domestic assistance that is individualised to the client which may include making beds, tidying rooms, preparation and cooking of meals, gardening, basic repair work, vacuuming and dusting. Provide personal care that is individualised to the client which may include assistance with preparing or cooking meals, assistance with moving around the house, fitting and removal of aids and appliances, monitoring medications, assistance with grooming, dressing, showering or toileting. Provide support services that is individualised to the client which may include non-emergency transport, assistance with communication, accompanying clients on outings into their community, organising appointments, accessing leisure and wellness activities of their interest. Ensure the client's privacy and dignity are always maintained, and that all interactions are respectful.

	Liaise with families, relevant professionals, Home Support Partners and other stakeholders as required. Provide feedback to the Services Delivery Team Leader to contribute to the development and review of support plans to support the clients. Write daily shift notes on CS#1's CRM immediately after every client shift providing an accurate overview of what activities were completed, an update on the client's health and wellbeing for ongoing care management monitoring for the Home Support Partner. Escalate immediately any client health and wellbeing concerns to the Service Delivery Team Leader. Adhere to ethical privacy and confidentiality principles. Perform other duties as directed, commensurate with the skills and expectations of the role. Adhere to the Aged Care Code of Conduct.
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Selection Criteria	
Required Qualifications, Skills and Experience	Currently holds a Certificate III in Individual Support (Ageing) or equivalent qualification, with knowledge and understanding of the CHSP program and reform agenda. Demonstrated sound understanding and experience of risk assessment, duty of care, wellness and reablement and documentation required for CHSP direct services. Demonstrated ability to work within limited supervision. Demonstrated strong communication, empathy, and cultural competence.
Additional Requirements	Working with Vulnerable People Card National Police Check Current First Aid and CPR Certificate Working with Children Check (if available for work in NSW) Current Drivers licence (minimum Green Provisional or Full Australian Licence) <u>Please Note:</u> CS#1's motor vehicle insurance restricts drivers under the age of 25yrs of age to drive fleet cars, hence may be asked to provide consent to use own vehicle to transport clients in line with relevant organisational policies.

Acceptance

I understand and accept the duties and responsibilities as outlined in this position description.

Employee:

Date: