



Fees & Charges Schedule

For bookings phone: 1800 960 938

Venue Hire Rates (all prices include GST)				Individual/Commercial/Government Agency						NFP/Charity					
				Monday to Friday (Hourly rate)			Weekend (Hourly Rate)			Monday to Friday (Hourly rate)			Weekend (Hourly Rate)		
	Max Capacity	Size m ²		Less than 5 hours	Half-Day (5 hrs+)	Full Day (10 hrs +)	Less than 5 hours	Half-Day (5 hrs+)	Full Day (10 hrs +)	Less than 5 hours	Half-Day (5 hrs+)	Full Day (10 hrs +)	Less than 5 hours	Half-Day (5 hrs+)	Full Day (10 hrs +)
Griffith Hall + kitchen	80	118		\$90.00	\$77.00	\$68.00	\$108.00	\$93.00	\$82.00	\$63.00	\$54.00	\$48.00	\$76.00	\$66.00	\$58.00
Griffith meeting room	25	37		\$60.00	\$51.00	\$45.00	\$72.00	\$62.00	\$54.00	\$42.00	\$36.00	\$32.00	\$51.00	\$44.00	\$38.00
Both	105	155		\$140.00	\$119.00	\$105.00	\$168.00	\$143.00	\$126.00	\$98.00	\$84.00	\$74.00	\$118.00	\$101.00	\$89.00
Narrabundah Hall	45	66		\$60.00	\$51.00	\$45.00	\$72.00	\$62.00	\$54.00	\$42.00	\$36.00	\$32.00	\$51.00	\$44.00	\$38.00
Narrabundah Hall, Training room + kitchen	70	102		\$110.00	\$94.00	\$83.00	\$132.00	\$113.00	\$100.00	\$77.00	\$66.00	\$59.00	\$93.00	\$80.00	\$70.00

OTHER ITEMS FOR HIRE

Griffith Hall	Ceiling Projector	\$77.00
Narrabundah Hall & Meeting Room	Portable Projector	\$77.00

BOND

\$500





Venue Hire ADDITIONAL CHARGES

ADDITIONAL CHARGES - as per Clause 7 in the Terms and Conditions

	ISSUES	Charges
1	Call outs for activation of security and fire alarms where the hirer has not followed CS#1 procedures.	\$220 per instance
2	Accessing services through After Hours Contact (Clause 18) where the hirer is at fault	\$220 per instance
3	Non-compliance with maximum capacity of the hire venue in line with fire regulations (Clause 2b).	\$220 per instance
4	Non-return of key issued to Hirer within the required timeframe (Clause 12).	\$110 per instance
5	Air conditioning/heaters not turned off at completion of hire session	\$110 per instance
6	Additional occupation of premises if Hirer uses the premises before or after the agreed time of hire (Clause 2c & Clause 11)	\$55 per instance + per hourly cost of additional hire
7	Disposal/Removal of Hirers items left at premises outside of agreed hire period ((included advertising, decorations, food & drink).	\$55 per instance
8	Additional cleaning charged if premises not left in clean and tidy condition - thus requiring an 'out-of-cycle' clean (Clause 15.1)	\$165 per hour
9	Additional cleaning and packing up if chairs/tables have not been cleaned or packed away correctly	\$55 per instance
10	Additional charge if rubbish not removed after Event (Clause 15.2)	\$55 per instance
11	Charge if noise complaints are received by CS#1 from nearby residences.	\$110 per instance + cost of any infringement notice
12	Damage caused during the hire session as outlined, but not limited to: * Broken Window/glass * Damage to flooring * Damage to projector * any other damage identified	\$155 per instance + cost of repairs as arranged by CS#1
13	If any illegal activity which results in the attendance of any Emergency Services including ACT Police and/or Fire Brigade (Clause 13g).	\$220 per instance + cost of any infringement notice received
14	Removal and/or failure to return any CS#1 property, furniture or equipment including remote controls. All thefts will be reported to police and Hirer details will be provided to aid investigation.	\$330 per instance