



Early Childhood Education & Care

Position Description	
Position Title	Early Childhood Teacher – Mandarin Teacher
Program Location	
Reports To	Director
Direct Reports	
Award	Educational Services Teachers Award 2010
Classification	Early Childhood Teacher
Community Services #1 Capability Level	Level 4
Objective	<p>The Early Childhood Mandarin Teacher plays a crucial role in providing quality early childhood education and care with a focus on Mandarin language acquisition.</p> <p>This position involves fostering a stimulating and inclusive learning environment where children can develop their Mandarin language skills, cultural understanding, and overall cognitive abilities.</p>
Key Accountabilities and Capabilities	<ol style="list-style-type: none"> 1. Curriculum Development: <ul style="list-style-type: none"> ○ Design and implement age-appropriate Mandarin language curriculum aligned with early childhood education standards and guidelines. ○ Create engaging lesson plans and learning activities that promote language acquisition, cultural appreciation, and holistic child development. 2. Classroom Instruction: <ul style="list-style-type: none"> ○ Conduct Mandarin language classes for children aged 0-5 years in early childhood education and care centres. ○ Utilise diverse teaching methods, including storytelling, games, songs, and hands-on activities, to facilitate language learning and retention. ○ Foster a supportive and inclusive classroom environment that encourages active participation and cultural exchange. 3. Individualised Support: <ul style="list-style-type: none"> ○ Identify and address the unique learning needs and interests of each child, adapting teaching strategies

	<p>accordingly.</p> <ul style="list-style-type: none"> ○ Provide additional support to children with diverse linguistic backgrounds or learning challenges, collaborating with other educators as needed. <p>4. Communication and Collaboration:</p> <ul style="list-style-type: none"> ○ Establish positive relationships with children, families, and colleagues, maintaining open communication channels to support children's learning and well-being. ○ Collaborate with other early childhood educators to integrate Mandarin language learning into broader educational experiences and activities. ○ Communicate regularly with parents/guardians to share children's progress, provide language learning resources, and encourage parental involvement in language development. <p>5. Professional Development:</p> <ul style="list-style-type: none"> ○ Stay informed about best practices in early childhood education, language acquisition, and cultural competency, continuously seeking opportunities for professional growth and skill enhancement. ○ Participate in ongoing training, workshops, and professional development activities to further refine teaching techniques and curriculum design.
--	--

Selection Criteria

<p>Required Qualifications, Skills and Experience</p>	<p>Degree qualifications in Early Childhood Education, or equivalent as defined by the ACECQA requirements.</p> <p>Fluent in Mandarin and English, both written and spoken, with a clear and articulate pronunciation.</p> <p>Demonstrated extensive knowledge of the Education and Care Services National Regulations with the proven ability to develop, implement, document and evaluate an individual needs-based program for children aged 0-6 years.</p> <p>Flexibility, creativity, and patience to adapt teaching strategies to meet the diverse needs of young learners.</p> <p>Commitment to cultural sensitivity and inclusion, with a genuine interest in promoting cross-cultural understanding and appreciation.</p> <p>A strong understanding of the National Quality Framework and The Early Years Learning Framework.</p> <p>Proven ability to lead and mentor a team of educators to successfully delivery planned learning outcomes.</p>
---	---

	<p>Demonstrated excellent communication and interpersonal skills, with the ability to engage children, families, and colleagues effectively.</p> <p>Demonstrated excellent administration skills and computer literacy.</p>
Additional Requirements	<p>ACT Working With Vulnerable People Card</p> <p>First Aid Certificate</p>

Acceptance	
<p>I understand and accept the duties and responsibilities as outlined in this position description.</p>	<p>Employee:</p> <p>Date:</p>