COMMUNITY SERVICES #1

enable · enhance · enrich

COMMUNITY SERVICES #1 | ANNUAL REPORT 2016

enable · enhance · enrich

Our vision

"To embrace change and innovation to ensure our place and recognition as a quality community services provider."

Our mission

"To build and sustain strong communities by empowering people and enriching lives through our services and programs."

Values

- Diversity and Inclusion
- Respect
- Integrity
- Creativity

Board of Management

President	Tony LoPilato
Vice President	Carol Flynn
Secretary	Mark Roddam
Treasurer	Joel McCulloch
Ordinary Member	Luke Jones
Ordinary Member	Ashley Watkins
Chief Executive Officer	Amanda Tobler
Staff Representative	Katherine Hellwig
Staff Representative	Halina Krupinski

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Overview of Services

Community Service #1 is a community based, not-for-profit, non-Government organisation that has been providing a wide range of services to families and individuals living in the local area and wider ACT for more than 30 years.

The organisation manages and delivers a range of community services including community development, family support services, training services, children's services and aged care and disability services. Services are designed to meet community needs.

These services are partly or wholly funded by the Commonwealth and ACT Government grants, client contributions and donations.

Southside Community Services Incorporated:

- Mangers a budget of over $13.5m
- Has staff of over 250
- Provides programs for all age groups from early childhood through to family and individual support, to those who are frail aged or younger with disabilities.
- Is an Accredited Registered Training Organisation

Our Services Include:

- Six Early Childhood Centers
- Family and Individual Support
- Aged Care Services
- Regional assessment services for the Aged
- Venue hire
- Community mini-bus service
- Special care transport
- Community Development
- Home and Community Care
- Case Management
- Centre –based Activities for Home and Community Care Clients
- Assistance with Care and Housing for the Aged
- Health Promotion

Accredited Training In:

- Certificate III in Children's Services
- Diploma of Children's Services

Presidents Report

The annual report provides an opportunity to reflect on the achievements of Community Services #1 (CS#1) over the last twelve months and to acknowledge that the organisation has performed extremely well, under difficult operating conditions, relating to changes in NDIS, aged care, etc. Government agencies are always undertaking changes.

The management staff and volunteers of CS#1 are to be congratulated on their efforts in providing quality services to the community through this period.

During the 2016 financial year a number of significant events and achievements took place and/or are still taking place:

1. Returned to a surplus of $11,776 compared to a loss of $130, 672 in the previous financial year.
2. The appointment of Amanda Tobler as our new CEO.
3. Formal name change to Community Services #1 (CS#1).
4. Fyshwick Early Childcare Centre closed as at 30 June 2016, due to fallen attendances and justifiable business decision.
5. Ongoing support of the NAIDOC week Art Exhibit as part of NAIDOC celebrations in July 2015. This was opened by Chris Burke MLA.
6. All CS#1 managed Community venues are showing increased levels of community use and engagement.
7. CS#1 continued to work with other ACT Community groups to deliver community programs on a timely and efficient basis.
8. Review of CS#1's Constitution has been undertaken and also impact on governance matters for the Board.
9. To improve and build our CS#1 name as a "go to" organisation.
10. As an organisation, we are continually striving to ensure that the organisation remains strong and implement efficient business practices, where programs are breakeven or better.

In conclusion, I extend by heartfelt thanks and gratitude to the CS#1 staff for their professional and enduring efforts in providing fantastic services to the people within our Community for whom the organisation exists to assist, improve and enhance their quality of life.

I would also like to recognise the contribution of our volunteer Board members who contribute their time, professionalism and range of skills, talents and perspectives to bear on matters of governance.

Last I would like to thank our funding bodies, stakeholders and partners and volunteers who without their support CS#1 services would not be available to those in need.

Tony Lo Pilato
President

CEO Report

The past year has been one of significant change for Community Services #1.

This year we officially changed our name from Southside Community Services to Community Service #1; while our name has changed we still remain connected to our roots in the Southside Community and are excited about branching out to other areas within Canberra and the region.

Another major change for the Organisation was the retirement of Lida Lewis, who was the CEO for 5 years and was with the Organisation for over 25 years in October. Also of significance was my arrival as the new CEO.

As well as changes to our name, this year also saw the Board making the decision to close our Fyshwick Early Childcare Center after 25 years of operation. While the decision was difficult, it was the right one. It was great that our Organisation was able to offer all of the staff redeployment, and all children in the centre alternative care in one of our other services.

Through the year our staff and volunteers have continue to provide the highest quality of service and care to all of our clients, children, trainees and the community.

Some of the Organisation's accomplishments this year have included:

- A return to a surplus budget
- The rebranding of the Organisation as Community Services #1
- Acacia, Fyshwick, Forrest, Cottage and Currawong Early Child Care Centres all achieved "Meeting or Exceeding" the National Quality Standards In Education and Care
- Strengthening relationships with community and not for profit agencies
- Hosting the Alexander Maconochie Centre art show
- An Organisation wide restructure to meet the changing needs of the sector
- Development and introduction of a cultural framework for staff

I would like to take this opportunity to thank all of the incredible staff across the Organisation who provide amazing support to children, families, students, members of the community and each other. Without your commitment and drive we would be unable to continue to provide the highest quality services.

To our wonderful volunteers who provide invaluable services to the community I thank you for your dedication and time.

To the Executive Team, thank you for all of your hard work and for supporting me personally as I have come into the role. Lastly I would like to thank the Board for their ongoing support, dedication and time. It has been my pleasure to work with you over the last 9 months and I look forward to the coming year.

Amanda Tobler
Chief Executive Officer

Community Development

Overview

The Community Development program has been placed within the Community Support Services section, with the aim of enhancing synergies among CS#1 staff. This has fostered better understanding and ability for staff to refer and support clients in other programs.

The Community Development program offers a range of services to the community including:

- Paint and Play – outdoor Playgroup
- CS#1 Pantry (Foodbank)
- English Conversation Group
- Community Transport
- Optimum Training & Development training opportunities
- Nordic Walking for Seniors
- Mixed bag choir

Additionally, CS#1 successfully partnered with ACT Government to host the 2016 NAIDOC ART Exhibition featuring works by Aboriginal & Torres Strait Islander clients of the ACT Corrective Services.

Highlights

- Increase in number of people accessing the food pantry.
- Increase in number of families attending paint and play.
- NAIDOC ART exhibition which saw all 40 artworks sold.
- The Mixed Bag being invited to sing a variety of events.

The Year Ahead

- Continue to work with the community on program development to meet their needs.
- This year sees a full-time dedicated Community Development officer, which will provide greater service delivery and focus.

Rolf Bachmann

Regional Assessment Services (RAS)

Overview

In May 2015, CS#1 entered into an agreement with Community Options Australia and joined a COA-led consortium to deliver Regional Assessment Services (RAS) in Canberra.

RAS, as part of My Aged Care, is the key entry point for Australia's new Aged Care System. The aim of the initiative is to make it easier for elderly people to access the care they need to remain living in their home. The role of the RAS Home Support Assessor is to conduct a face-to-face assessment. The outcome of the assessment may include a referral to the Commonwealth Home Support Programme, which provides services including transport, social support, domestic assistance, personal care, home maintenance, meals, home modifications, nursing care and flexible respite care.

To provide the RAS assessments, CS#1 retained existing workers with community knowledge and assessment skills. All of them have also completed the 2-week mandatory training and met all the competency requirements for the Statement of Attainment.

Since the inception of RAS in September last year, CS#1 assessors have conducted 946 assessments, with an average of 78 assessments a month, which is 88.7% of the total yearly Business Allocation

Highlights/ Achievements

- Implementing the RAS within CS#1.
- Conducting 946 assessments since inception.
- Increase our KPI's from 40% to over 90% success rate in 3 out of the last 4 months for the high priority referrals in the reporting period.

The year ahead

The RAS assessors are fully committed to the programme's success and to providing a quality service to all CS#1 clients requiring assessment. For clients, these assessments are the pathway to gain access to support services which may help them to live independently in their home and community.

We hope to continue with our success rates and look forward to further improvements in the system in the year ahead.

Halina Krupinski
RAS Team Leader

Home and Community Care Program (HACC)

Overview

Community Support Services provides a range of community programs including:

- Domestic assistance
- Personal care
- Home maintenance
- Social support
- Individual and community transport
- Case management

The services we provide to the community receive both Commonwealth and ACT Government funding, and are available to communities and individuals both under and over 65 years old.

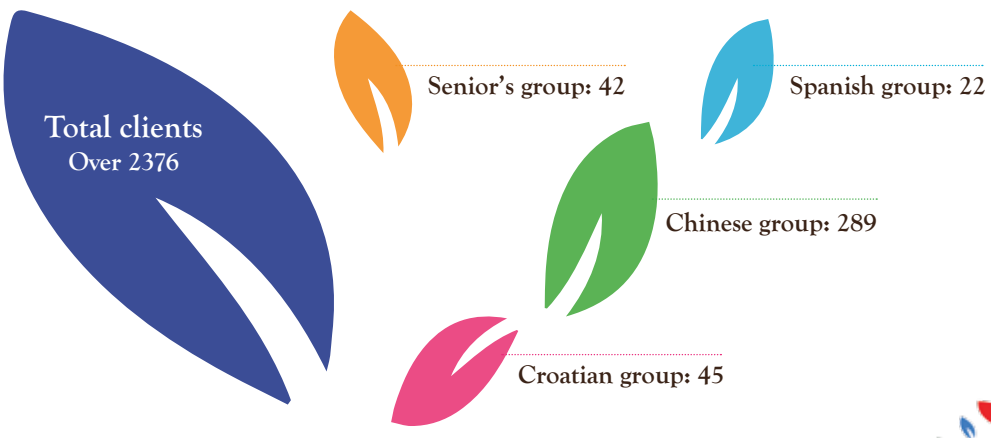
Our transport services, which consist of a fleet of six cars, two 12 seat vans, and a 22 seat bus— serve residents throughout Canberra with over 9800 trips conducted this year. The bus is equipped with a hydraulic ramp able to support bariatric clients or those with large scooters.

We also provide assistance to people over 65 years of aged who are homeless or facing homelessness through our ACHA program.

We have been responsive to client requests for social support activities under the Commonwealth Home Support Programme (CHSP), which has a strong focus in supporting culturally and linguistically diverse (CALD) groups. Some of these activities include:

- Tai Chi
- Dancing (both watching and performing)
- Celebrating cultural days
- Local excursions to Floriade, and the National Multicultural Festival
- Interstate trips to Young for Cherry Picking or Batemans Bay for fish & chips.
- Presentations on topics such as wellness, continence, aged care services, and diabetes.

Number of clients



Hours spent providing services

- 9893 transport trips
- Over 3000 domestic assistance hours
- Over 2000 social support individual hours

Highlights/ Achievements

- This year has seen an increase in the overall number of clients supported.
- We have implemented a new team structure to ensure we are able to be more responsive to our clients' needs.
- All of our groups have seen their membership increase—in particular the Croatian Group and Thursday's Seniors Activity Group.
- Successfully support clients to apply for NDIS packages.

The year ahead

- With the changes to the Community Sector we will continue to develop our practice and systems to meet these challenges.
- A review of all policy, procedures will be undertaken to ensure we are continuing to provide the best quality service.

Amanda Tobler

Children & Youth

Overview

It has been another year where many initiatives in the Children and Youth (C&Y) team have been researched, unpacked and implemented. Community Services #1 has over a 130 educators directly working with children each day. As a collectively we have witnessed numerous successes and milestones achieved through the concept of learning through 'PLAY'. Whether it be the smallest or the largest achievements they are celebrated within the service community.

In May CS#1 announced the decision from the board to close the Fyshwick Early Childhood Centre. The CS#1 supported the Director of Fyshwick in the pre-planning of the re-deployment for staff and transferring of families to our sister services. This pre-planning enabled the transition process to go smoothly for all involved.

Highlights/ Achievements

Four services went through the Assessment and Rating (A&R) process this financial year and achieved a result of Meeting or Exceeding the National Quality Standards. The process of preparing services has been refined and we are now experiencing a more consistent results with each A&R visit.

The continuation of The Long Day Care Professional Development Program funded by the Department of Education has enabled educators to continue building on their professional development. The investment of a practitioner enquiry into our curriculum facilitated by Catharine Hydon was introduced last August. There has been a noticeable improvement in the way our lead educators collect and document children's learning.

Our services continue to deepening their understanding and knowledge regarding Aboriginal and Torres Straight Island perspectives and how this has a place in our curriculum development with children and the wider community. Acacia and Birralee continue to work with Aboriginal elders in the community to highlight dreamtime stories and work alongside them in creating art work that symbolises this learning journey.

Cottage, Forrest, Currawong are in the establishment year of their mini gardens with support from the Canberra Environmental Centre. Our partnership was develop in 2015 with Fyshwick, Binara and Birralee initially. This program will continue into 2017 with all the services coming back on board with the focus on garden maintenance.

The annual events of Children's Week and Book Week continued to be a loved tradition in our services where have exciting events focused around children. Forrest have extended one of events with setting up a permanent library where children can borrow books and take them home to read with their families.

The year ahead

Looking into 2016-2015 the C&Y team along with the directors' will continue:

- To research innovative ways to deliver care and education to our families and children.
- Explore the idea of having in-house programs deliver by CS#1 staff and
- How we can continue to work with families to easy the struggles of families work/life balance.

Client numbers

- Currently we have over 570 families
- 675 children

Katherine Hellwig
Executive Director of Children and Youth

Optimum Training and Development (OTD)

Overview

OTD continues to provide Certificate III in Early Childhood Education and Care and the Diploma of Early Childhood Education and Care, and receives funding from the A.C.T Education and Training Directorate, to provide subsidised training for eligible students under the User Choice and Skilled Capital initiatives. Additionally OTD provides these qualifications to Fee for Services (FFS) students. With over a 120 students studying the Early Childhood Education and Care qualifications, our trainers provide flexible and supportive training whilst continually updating our training packages to ensure a high standard of quality training is delivered. OTD has also worked closely with McGraw and Hill to enable us to provide enhanced resources to our students.

Highlights/ Achievements

2015/2016 has seen a number of changes to Optimum Training and Development (OTD), including a new manager, new trainers and a professional development coordinator (PD Coordinator). The PD Coordinator has given OTD the scope to deliver a combination of breakfast network briefings for leaders in the community sector (chaired by senior managers and consultants from the non-profit sector), and training workshops for managers with a focus on governance, management, operations and administration in the community and private sector.

The year ahead

During 2017, OTD will undergo reregistration, and as well as continuing to provide training in the Early Education sector, will look to expand the scope of certified training options and continue to build on our professional development calendar.

Amy Tulloh
Program Manager

People and Culture

Overview

It is with pleasure that I introduce the newly titled People and Culture Team.

During 2015-2016, the Human Resources Program engaged with stakeholders to in-act the Objectives of the Strategic Plan. During this process, we recognised the need to expand our services to create and manage an organisational wide quality assurance framework, and to focus on embedding the Values and desired Culture into daily practice.

The People and Culture Team consists of our traditional Human Resources functions (ie managing the lifecycle of our employees including; recruitment, on-boarding, conditions of service, employee engagement & relations, health and safety, work performance, etc) **and now includes** dedicated resources focusing on Quality Assurance.

This fundamental change has enabled us to strengthen partnerships with our stakeholders and to work together to meet the evolving needs of the Organisation. We recognise that having an Organisation focussed on Culture is a vital component of employee engagement which assists with attracting, motivating and retaining a qualified and effective workforce.

Highlights/ Achievements

Implementation of TimeTarget

TimeTarget is an automated system for Workforce Management, Time & Attendance, and Rostering.

Organisational Review

Extensive work has been undertaken to ensure the structure of our workforce enables CS#1 to meet our Mission and Vision. This has resulted in some high level changes to our structure and the creation of foundation principles and tools.

Culture Framework

Staff have been engaged with creating a positive culture that embeds the CS#1Values

Recruitment Officer and Quality Assurance Officer

New positions created to meet the needs of the Organisation

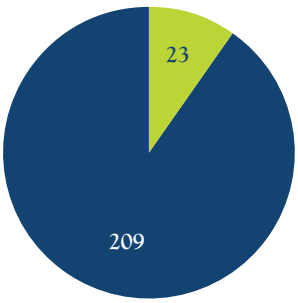
The year ahead

- Completion of the Organisational Review
- Creating and implementing a Quality Assurance Framework
- Building upon our Wellness Program
- Implementing enableHR – a Human Resource Information Management System

Libby Mills
Executive Director People and Culture

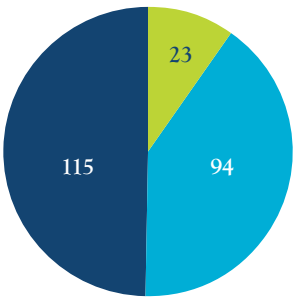
Snap shot of our workforce on 30 June 2016 (based on 232 employees)

Gender



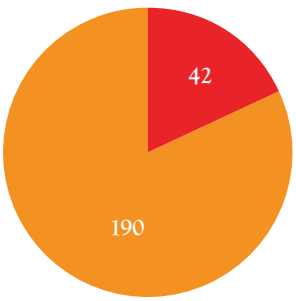
- Male (10%)
- Female (90%)

Employment Type



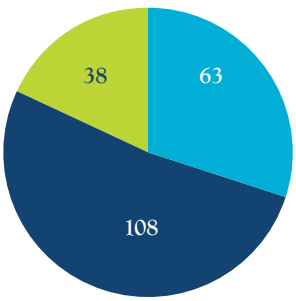
- Full-time (50%)
- Part-time (41%)
- Casual (9%)

Employment Location



- Head Office (18%)
- Education and Care Services (82%)

Length of Service
(excluding casual employees)



- Less than 1 year (18%)
- Between 1 - years (30%)
- Greater than 5 years (52%)

Community Services #1 Inc.

(Formerly known as Southside Community Services Inc)

Financial Report

For the year ended 30 June 2015

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COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

COMMITTEE'S REPORT

Your committee members submit the financial report of the Community Services #1 inc. for the financial year ended 30 June 2016.

Committee Members

The names of committee members throughout the financial year and at the date of this report are:

Tony LoPilato (President) (Appointed 22 May 2012)
Ross Hocking (Treasurer) (Resigned 30 November 2015)
Mark Roddam (Appointed 28 November 2013)
Lida Lewis (Executive Director) (Resigned 2 October 2015)
Amanda Tobler (Executive Director) (Appointed 12 October 2015)
Ashley Watkins (Finance Manager) (Appointed 6 October 2015)
Katherine Hellwig (Staff Representative) (Appointed 23 September 2010)
Halina Krupinski (Staff Representative) (Appointed 22November 2012)
Luke Jones (Appointed 20 November 2014)
Carol Flynn (Appointed 20 November 2014)
Joel McCulloch (Appointed 30 November 2015)

Objectives

To embrace change and innovation to ensure our place and recognition as a quality community services provider while building and sustaining strong communities by empowering people and enriching lives through services and programs.

Strategy for achieving the objectives

- Provide innovative community, training and childcare services that are responsive, flexible and accessible to individuals and families.
- Attract, train and retain quality staff.
- Increase community awareness, participation and partnerships

Principal Activities

The principal activity of the association during the financial year was to encourage and coordinate a range of child, youth and family support services, children's services, training and community development and services of a benevolent nature.

No significant change in the nature of these activities occurred during the year.

Subsequent Events

A former employee had lodged a general protection claim against the Association to access workplace rights to long service leave. The proceedings settled in August 2016 and the insurance claim is in the process of being assembled.

Another former employee has lodged an unfair dismissal claim contending that the termination was harsh and unjust/ unreasonable. The quantum of compensation if any is not yet apparent or quantified, however any liability in this matter is subject to a claim to Guild Insurance Limited. The Association will only be liable for a 5% co-participation amount of any legal costs and settlement in relation to the matter.

Auditor's Independence Declaration

A copy of the auditor's independence declaration as required under the Associations Incorporations Act (1991) is set out on page 4.

This report is made and signed at Canberra in accordance with a resolution of Committee members:

On behalf of the Committee.

Tony LoPilato

Carol Flynn

Dated: 20/10/16

The accompanying notes form part of these financial statements.

Di Bartolo Diamond & Mihailaros
An Australian Capital Territory Partnership

PKF
Chartered Accountants
& Business Advisers

AUDITOR'S INDEPENDENCE DECLARATION
TO THE COMMITTEE MEMBERS OF COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

We declare that, to the best of our knowledge and belief, during the year ended 30 June 2016 there has been:

- no contraventions of the auditor independence requirements in accordance with the applicable code of professional conduct in relation to the audit.

PKF Di Bartolo Diamond & Mihailaros

Ross Di Bartolo
Partner

Dated: 20 October 2016

Tel: 02 6257 7500 I Fax: 02 6257 7599 I www.pkf.com.au
Level 7, 28 University Ave I Canberra City I ACT 2601
GPO Box 588 I Canberra City I ACT 2601

PARTNERS:
Ross Di Bartolo B.A (Accounting). FCA
George Diamond B.Ec. FCA
John Mihailaros B.Comm (Accounting). CA

The accompanying notes form part of these financial statements.

PKF Di Bartolo Diamond & Mihailaros is a member of PKF Australia Limited a national network of legally independent chartered accounting firms each trading as PKF.
PKF Di Bartolo Diamond & Mihailaros is also a member of PKF International, a network of legally independent accounting and consulting firms.
Liability limited by a scheme approved under Professional Standards Legislation.

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2016

	Notes	2016 $	2015 $
Revenue	2(a)	13,805,966	13,572,588
Expenditure			
Salaries and wages		10,268,024	9,757,296
Superannuation contributions		936,409	910,874
Depreciation		229,758	181,878
Insurance		358,338	350,991
Other expenses	2(b)	2,001,661	2,502,221
		13,794,190	13,703,260
Profit for the year		11,776	(130,672)
Other comprehensive income			
Net gain on revaluation of financial assets		-	-
Other comprehensive income for the year		-	-
Other Comprehensive income for year		-	-
Total comprehensive income attributable to members of the entity		11,776	(130,672)

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2016

	Notes	2016 $	2015 $
CURRENT ASSETS			
Cash and cash equivalents	3	473,215	401,771
Trade and other receivables	4	534,692	541,339
Other current assets	5	56,063	77,934
Financial assets	6	2,775,472	3,009,931
TOTAL CURRENT ASSETS		3,839,442	4,030,975
NON-CURRENT ASSETS			
Property, plant and equipment	7	234,508	419,666
TOTAL NON-CURRENT ASSETS		234,508	419,666
TOTAL ASSETS		4,073,950	4,450,641
CURRENT LIABILITIES			
Trade and other payables	8	604,843	690,744
Provisions	9	1,007,680	1,207,146
Other	10	558,799	659,145
TOTAL CURRENT LIABILITIES		2,171,322	2,557,035
NON-CURRENT LIABILITIES			
Provisions	9	-	2,754
TOTAL NON-CURRENT LIABILITIES		-	2,754
TOTAL LIABILITIES		2,171,322	2,559,789
NET ASSETS		1,902,628	1,890,852
EQUITY			
General Reserves	11(a)	307,493	307,493
Asset Revaluation Reserve	11(b)	79,670	79,670
Retained surplus/(accumulated losses)		1,515,465	1,503,689
TOTAL EQUITY		1,902,628	1,890,852

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2016

	Retained Earnings	General Reserves	Asset Revaluation Reserve	Total
	$	$	$	$
Balance at 1 July 2014	1,634,361	307,493	79,670	2,021,524
Net Surplus/(Loss) for the year	(130,672)	-	-	(130,672)
Transfers to and from reserves	-	-	-	-
Balance at 30 June 2015	1,503,689	307,493	79,670	1,890,852
Balance at 1 July 2015	1,503,689	307,493	79,670	1,890,852
Net Surplus/(Loss) for the year	11,776	-	-	11,776
Transfers to and from reserves	-	-	-	-
Balance at 30 June 2016	1,515,465	307,493	79,670	1,902,628

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2016

	Notes	2016 $	2015 $
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from customers and grant funds		**13,576,893**	13,550,482
Donations and fundraising received		**21,542**	41,154
Payments to suppliers and employees		**(13,789,456)**	(13,228,807)
Interest received		**78,358**	95,674
Net cash provided by/(used in) operating activities	15(b)	**(112,663)**	458,503
CASH FLOW FROM INVESTING ACTIVITIES			
Receipts /(Payments) for term deposits with bank		**234,459**	(1,075,056)
Proceeds from sale of property, plant and equipment		**-**	-
Payment for property, plant and equipment		**(50,352)**	(206,969)
Net cash provided by/(used in) investing activities		**184,107**	(1,282,025)
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings		**-**	-
Net cash used in financing activities		**-**	-
Net increase in cash held		**71,444**	(823,522)
Cash at beginning of financial year		**401,771**	1,225,293
Cash at end of financial year	15(a)	**473,215**	401,771

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the *Associations Incorporations Act 1991* of the Australian Capital Territory.

Australian Accounting Standards set out accounting policies that the Australian Accounting Standards Board has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and are consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of significant accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

a) Basis of Preparation

The operations and assets and liabilities of the previous Association (of the same name) were transferred to this entity at the beginning of the financial year.

b) Historical Cost Accounting

The financial statements have been prepared on the basis of historical costs and do not take into account changing money values nor current values of non current assets. The accounting policies have been consistently applied unless otherwise stated.

c) Income Tax

No provision for income tax has been raised as the association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

d) Property, Plant and Equipment

Initial Recognition

Each class of property plant and equipment initially recognised and recorded at cost. The cost includes the purchase price, the directly attributable costs of acquisition and the estimated cost of dismantling and removing the asset (where applicable).

Measurement of Plant & Equipment after Initial Recognition

Plant and equipment is measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the committee members to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset was held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates and useful lives used for each class of depreciable assets are:

Class of fixed asset	Depreciation rates/useful lives	Depreciation basis
Plant and equipment	20 - 50 %	Straight Line
Motor Vehicles	20 - 40 %	Straight Line

e) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the association commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Finance instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

(i) the amount at which the financial asset or financial liability is measured at initial recognition;
(ii) less principal repayments;
(iii) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and
(iv) the maturity amount calculated using the *effective interest method*; and
(v) less any reduction for impairment.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

The association does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

(i) Loans and receivables
Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

(ii) Financial liabilities
Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Impairment

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the Income Statement.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

f) Impairment of Assets

At each reporting date, the association reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount (Impairment loss) is recognised against any available Asset Revaluation Reserve. Where there is no available Asset Revaluation Reserve, any impairment loss is recognised as an expense in the income statement.

g) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

h) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

i) Revenue

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers. Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. Other revenue is recognised when the right to receive the revenue has been established. All revenue is stated net of the amount of goods and services tax (GST).

j) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

k) Government Grants

Income is recognised when the entity obtains control of the contribution or the right to receive the contribution and it is probable that the economic benefits comprising the contribution will flow to the entity and the amount of the contribution can be measured reliably.

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

	Note	2016 $	2015 $
NOTE 2: ITEMS INCLUDED IN SURPLUS			
Surplus (loss) from ordinary activities has been determined after:			
(a) Revenue and Net Gains			
Fees		11,205,943	10,602,058
Grant and subsidy income		2,194,816	2,554,731
Interest income		78,358	95,674
Other income		326,849	320,125
Total income		13,805,966	13,572,588
(b) Other Expenses			
Cleaning and gardening		318,950	300,977
Client support expenses		182,250	291,046
Computer expenses		86,983	76,565
Consumables		313,842	308,441
Electricity, water and gas		123,297	116,760
Employee provisions & levies		(29,824)	299,469
Legal costs		118,857	76,339
NCEC Costs		17,533	138,696
Operating and program Expenses		231,651	204,027
Postage printing & stationary		45,341	77,741
Provision for doubtful debts		35,154	26,576
Repairs & Maintenance		81,959	117,794
Staff training and welfare		85,701	58,714
Telephone		47,504	42,594
Other expenses		342,463	366,482
Total expenses		2,001,661	2,502,221
NOTE 3: CASH & CASH EQUIVALENTS			
Cash on hand		3,630	3,630
Cash at bank		469,585	398,141
Cash and cash equivalents		473,215	401,771
NOTE 4: TRADE AND OTHER RECEIVABLES			
CURRENT			
Trade debtors		616,479	587,652
Provision for doubtful debts		(81,787)	(46,313)
		534,692	541,339

Current trade receivables are childcare fees, course fees, and interest, and are generally receivable within 30 days. A provision for impairment is recognised against receivables where there is objective evidence that an individual trade receivable is impaired. The impairment for doubtful debts required at 30 June 2016 was $81,787 (2015: $46,313).

	Note	2016 $	2015 $

NOTE 4: TRADE AND OTHER RECEIVABLES (Continued)

Credit risk

The association has no significant concentration of credit risk with respect to any single counterparty or group of counterparties. The main source of credit risk to the association is considered to relate to the class of assets described as Trade Debtors.

The following table details the association's Trade Debtors exposed to credit risk with ageing analysis and impairment provided for thereon. Amounts are considered as 'past due' when the debt has not been settled within the terms and conditions agreed between the association and the member or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining the likelihood of payment and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the association.

The balances of receivables that remain within initial terms (as detailed in the table) are considered to be of high credit quality.

	Gross amount	Past due and impaired	Past due but not impaired				Within initial trade terms
	$	$	Days (overdue)				$
			< 30	31–60	61–90	> 90	
2016			$	$	$	$	
Trade receivables	534,692	(81,787)	468,474	34,444	12,205	101,356	468,474
Total	534,692	(81,787)	468,474	34,444	12,205	101,356	468,474
2015							
Trade receivables	541,339	(46,313)	456,361	24,419	12,338	94,534	456,361
Total	541,339	(46,313)	456,361	24,419	12,338	94,534	456,361

NOTE 5: OTHER ASSETS

CURRENT		
Prepayments	**55,568**	77,439
Rental Bonds	**495**	495
Other current assets	**56,063**	77,934

NOTE 6: FINANCIAL ASSETS

CURRENT		
Financial assets (term deposits of more than 6 months maturity)	**2,775,472**	3,009,931

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

	Note	2016 $	2015 $
NOTE 7: PROPERTY, PLANT AND EQUIPMENT			
PLANT AND EQUIPMENT			
(a) Plant and equipment			
At fair value		844,707	1,064,935
Less accumulated depreciation		(610,199)	(645,269)
Total property, plant and equipment		234,508	419,666
Movements in Carrying Amounts			
Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.			
Balance at the beginning of the year		419,666	408,354
Additions		50,352	206,969
Disposals		(5,752)	(13,779)
Depreciation		(229,758)	(181,878)
Carrying amount at end of year		234,508	419,666
NOTE 8: TRADE & OTHER PAYABLES			
Trade creditors and accruals		449,281	440,841
Sundry creditors		155,562	249,903
		604,843	690,744
NOTE 9: PROVISIONS			
CURRENT			
Employee benefits			
Provision for Annual Leave		748,259	726,210
Provision for long services leave & Provision for Relief staff		235,696	432,694
Total Current Employee benefits		983,955	1,158,904
Provision for Redundancy		23,725	48,242
		1,007,680	1,207,146
NON CURRENT			
Employee benefits			
Provision for long service leave		-	2,754
Aggregate employee benefits liability		1,007,680	1,209,900

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

	Note	2016 $	2015 $
NOTE 10: OTHER LIABILITIES			
CURRENT			
Income in advance (childcare fees and bonds)		405,922	426,583
Grants received in advance		152,877	232,562
		558,799	659,145
NOTE 11: RESERVES			
Other reserves		307,493	307,493
(a) Other reserves			
Movements during the financial year:			
Opening balance		307,493	307,493
Transfers to/(from) reserves		-	-
Closing balance		307,493	307,493
Asset Revaluation Reserve		79,670	79,670
(b) Asset Revaluation Reserve			
Movements during the financial year:			
Opening balance		79,670	79,670
Transfers to/(from) Asset Revaluation Reserve		-	-
Closing balance		79,670	79,670

NOTE 12: RELATED PARTY TRANSACTIONS

The names of committee members throughout the financial year and at the date of this report are:

Tony LoPilato (President) (Appointed 22 May 2012)
Ross Hocking (Treasurer) (Resigned 30 November 2015)
Robby McGarvey (Resigned 1 July 2015)
Mark Roddam (Appointed 28 November 2013)
Lida Lewis (Executive Director) (Resigned 2 October 2015)
Amanda Tobler (Executive Director) (Appointed 12 October 2015)
Angie Tadd (Finance Manager) (Resigned 3 July 2015)
Ashley Watkins (Finance Manager) (Appointed 6 October 2015)
Katherine Hellwig (Staff Representative) (Appointed 23 September 2010)
Halina Krupinski (Staff Representative) (Appointed 22November 2012)
Luke Jones (Appointed 20 November 2014)
Carol Flynn (Appointed 20 November 2014)
Joel McCulloch (Appointed 30 November 2015)

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

	Note	2016 $	2015 $
NOTE 12: RELATED PARTY TRANSACTIONS (Continued)			
Key Management Personnel			
Key management personnel comprise directors and other key persons having authority and responsibility for planning, directing and controlling the activities of the organisation.			
Key Management Personnel Compensation Summary			
Short Term Employee Benefits		751,637	664,952
Long Term Employee Benefits		-	-
		751,637	664,952

NOTE 13: ECONOMIC DEPENDENCE

Economic dependency exists where the normal trading activities of a company depends upon a significant volume of business. Community Services #1 Inc. is partly dependent on grant funding from a number of government departments, in particular ACT Health, the Department Home and Community Care (HACC) and the ACT Department of Education & Training. Community Services #1 Inc. is also dependent on childcare revenues derived from the operation of its childcare centres. Please refer to note 2 for analysis of income sources.

NOTE 14: SEGMENT REPORTING

The Association operates in the Community Services Segment wholly within the ACT.

NOTE 15: CASH FLOW INFORMATION

(a) Reconciliation of cash			
Cash at the end of the financial year as shown in the statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:			
Cash on hand		3,630	3,630
Cash at bank		469,585	398,141
		473,215	401,771
(b) Reconciliation of cash flow from operations with surplus from ordinary activities after income tax			
Surplus/(Deficit) from ordinary activities after income tax		11,776	(130,672)
Non-cash flows in surplus from ordinary activities			
Depreciation		229,758	181,878
Net (gain) / loss on disposal of property, plant and equipment		5,752	13,779
Changes in assets and liabilities:			
(Increase)/decrease in trade and other receivables		6,647	(27,330)
(Increase)/decrease in other assets		21,871	(21,434)
Increase/(decrease) in trade and other payables		(85,901)	177,387
Increase/(decrease) in other liabilities		(100,346)	142,052
Increase/(decrease) in provisions		(202,220)	122,843
Cash flows from operations		(112,663)	458,503

	Note	2016 $	2015 $

NOTE 16: FINANCIAL RISK MANAGEMENT

(i) Financial Risk Management Policies
The financial instruments of Community Services #1 Inc. consist mainly of cash on hand, deposits with banks, accounts receivable, and payables. Analysis of financial results and management of risk exposure is carried out by the Board / Committee in conjunction with the Finance Management staff of the organisation. Financial results and risk exposure are evaluated along with treasury management strategies in the context of the most recent economic results, forecasts & conditions.

The total of each category of financial instruments, measured in accordance with AASB139 as detailed in the accounting policies to these financial statements, are detailed overleaf

Financial Assets	Note		
Cash and cash equivalents	3	**473,215**	401,771
Trade and Other Receivables	4	**534,692**	541,339
Financial Assets	6	**2,775,472**	3,009,931
		3,783,379	3,953,041
Financial Liabilities			
Trade and other payables	8	**604,843**	690,744
		604,843	690,744

(ii) Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at reporting date whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

(iii) Liquidity risk

Liquidity risk arises from the possibility that the association might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The association manages this risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- investing only in surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The tables below reflect an undiscounted contractual maturity analysis for financial liabilities.

NOTE 16: FINANCIAL INSTRUMENTS (CONTINUED)

Financial liability and financial asset maturity analysis

	Within 1 Year		1 to 5 Years		Over 5 Years		Total Cash Flow	
	2016	2015	2016	2015	2016	2015	2016	2015
	$	$	$	$	$	$	$	$
Financial liabilities due for payment								
Trade & other payables	**604,843**	690,744	-	-	-	-	**604,843**	690,744
Total expected outflows	**604,843**	690,744	-	-	-	-	**604,843**	690,744
Financial assets — cash flows realisable								
Cash and cash equivalents	**473,215**	401,771	-	-	-	-	**473,215**	401,771
Trade & Other Receivables	**534,692**	541,339	-	-	-	-	**534,692**	541,339
Financial Assets	**2,775,472**	3,009,931	-	-	-	-	**2,775,472**	3,009,931
Total anticipated inflows	**3,783,379**	3,953,041	-	-	-	-	**3,783,379**	3,953,041
Net (outflow)/inflow on financial instruments	**3,178,536**	3,262,297	-	-	-	-	**3,178,536**	3,262,297

(iv) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counter parties of contract obligations that could lead to a financial loss to the association.

Credit risk is managed through the maintenance of procedures (such procedures include the utilisation of systems for the approval, regular monitoring of exposures against such limits and monitoring of the financial stability of significant customers and counter parties), ensuring to the extent possible, that customers and counter parties to transactions are of sound credit worthiness. Such monitoring is used in assessing receivables for impairment.

Risk is also minimised through investing surplus funds in financial institutions that maintain a high credit rating, or in entities that the executive committee has otherwise cleared as being financially sound.

The maximum exposure to credit risk at balance date to recognised financial assets is the carrying amount as disclosed in the statement of financial position and notes to the financial statements. The association does not have any material credit risk exposure to any single debtor or group of debtors.

NOTE 17: COMMITMENTS AND CONTINGENCIES

The company had no commitments for expenditure or contingent liabilities as at 30 June 2016.

NOTE 18: ASSOCIATION DETAILS

The principal place of business of the association is:
Community Services #1 Inc
63 Boolimba Crescent
Narrabundah ACT 2604

	2016	2015
	$	$
NOTE 19: AUDITORS REMUNERATION		
Audit services	34,500	24,000
Other services	-	-
	34,500	24,000

NOTE 20: AFTER BALANCE DATE EVENTS

A former employee had lodged a general protection claim against the Association to access workplace rights to long service leave. The proceedings settled in August 2016 and the insurance claim is in the process of being assembled.

Another former employee has lodged an unfair dismissal claim contending that the termination was harsh and unjust/ unreasonable. The quantum of compensation if any is not yet apparent or quantified, however any liability in this matter is subject to a claim to Guild Insurance Limited. The Association will only be liable for a 5% co-participation amount of any legal costs and settlement in relation to the matter.

COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

STATEMENT BY MEMBERS OF THE COMMITTEE

In the opinion of the committee the financial report:

1. Presents a true and fair view of the financial position of Community Services #1 Inc. as at 30 June 2016 and its performance for the financial year ended on that date in accordance with the Australian Accounting Standards and other mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.

2. At the date of this statement, there are reasonable grounds to believe that Community Services #1 Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

Tony Lopilato

Carol Flynn

Dated: 20/10/16

Di Bartolo Diamond & Mihailaros
An Australian Capital Territory Partnership

PKF
Chartered Accountants
& Business Advisers

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF COMMUNITY SERVICES #1 INC (FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

Report on the Financial Report

We have audited the accompanying financial report of Community Services #1 Incorporated (the association), which comprises the balance sheet as at 30 June 2016 and the income statement, statement of recognised income and expenditure and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The Committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Incorporations Association (ACT) Act 1991*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Matters Relating to the Electronic Presentation of the Audited Financial Report

This auditors report relates to the financial report of Community Services #1 Incorporated for the year ended 30 June 2016 included on the association's website. The association's committee members are responsible for the integrity of the association's website. We have not been engaged to report on the integrity of the association's website. The auditors report refers only to the statements named above. It does not provide an opinion on any other information, which may have been hyperlinked to/from these statements.

If users of this report are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited financial report to confirm the information included in the audited financial report presented on this website.

Tel: 02 6257 7500 I Fax: 02 6257 7599 I www.pkf.com.au
Level 7, 28 University Ave I Canberra City I ACT 2601
GPO Box 588 I Canberra City I ACT 2601

PARTNERS:
Ross Di Bartolo B.A (Accounting). FCA
George Diamond B.Ec. FCA
John Mihailaros B.Comm (Accounting). CA

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INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF COMMUNITY SERVICES #1 INC (FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion
In our opinion, the financial report of Community Services #1 Incorporated is in accordance with the *Incorporations Association (ACT) Act 1991*, including:

i. giving a true and fair view of the association's financial position as at 30 June 2016 and of the performance for the year ended on that date; and

ii. complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Incorporations Association (ACT) Act 1991*.

PKF Di Bartolo Diamond & Mihailaros

Ross Di Bartolo
Partner

Canberra

Dated: 20 October 2016

Di Bartolo Diamond & Mihailaros
An Australian Capital Territory Partnership

PKF
Chartered Accountants
& Business Advisers

COMMUNITY SERVICES #1 INC

DISCLAIMER TO THE MEMBERS OF
COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

The additional financial data is in accordance with the books and records of the association which have been subjected to the auditing procedures applied in our statutory audit of the association for the financial year ended 30 June 2016. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Community Services #1 Inc) in respect of such data, including any errors of omissions therein however caused.

PKF Di Bartolo Diamond & Mihailaros

Ross Di Bartolo
Partner
Date: 20 October 2016

Tel: 02 6257 7500 I Fax: 02 6257 7599 I www.pkf.com.au
Level 7, 28 University Ave I Canberra City I ACT 2601
GPO Box 588 I Canberra City I ACT 2601

PARTNERS:
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COMMUNITY SERVICES #1 INC
(FORMERLY KNOWN AS SOUTHSIDE COMMUNITY SERVICES INC)

DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2016

	2016 $	2015 $
INCOME		
Subsidies and grants	2,194,816	2,554,731
Fees received	11,205,943	10,602,058
Interest	78,358	95,674
Other income	305,235	278,806
Donations and fundraising	21,542	41,154
Membership subscriptions	72	165
TOTAL INCOME	13,805,966	13,572,588
LESS EXPENSES		
Advertising	13,779	38,998
Audit fees	34,500	24,060
Bank charges	28,892	17,417
Cleaning and gardening	318,950	300,977
Client support expenses	182,250	291,046
Computer & IT expenses	86,983	76,565
Consultants Fees	30,166	42,005
Consumables	313,842	308,441
Depreciation	229,758	181,878
Doubtful debts	35,154	26,576
Electricity, water & gas	123,297	116,760
Employee provisions	(5,307)	306,589
Fringe benefits	10,076	9,668
Insurance	358,338	350,991
Legal & license costs	118,857	76,339
Motor vehicle expenses	53,095	47,349
NCEC Expenses	17,533	138,696
Operating and program expenses	231,651	204,027
Postage, printing and stationery	45,341	77,741
Provision for redundancy	(24,517)	(7,120)
Rent	2,100	15,206
Repairs and maintenance	81,959	117,794
Salaries and wages	10,268,024	9,757,296
Security	5,178	5,650
Staff training and welfare	85,701	58,714
Subscriptions	6,675	11,443
Superannuation	936,409	910,874
Sundry expenses	61,849	82,700
Telephone	47,504	42,594
Training fees and allowances	53,861	25,411
Travel expenses	14,374	25,487
Waste disposal	27,918	21,088
TOTAL EXPENSES	13,794,190	13,703,260
OPERATING SURPLUS/(DEFICIT)	11,776	(130,672)

Thank you

Community Services #1 is grateful for the support and contributions that we have received this year from our funding bodies, individuals, business and the community

On behalf of Community Service #1 and the community we would like to thank and acknowledge the following:

- ACT Government – Health Directorate
- ACT Government – Community Services Directorate
- Commonwealth Department of Health
- Department of Social Services
- ACT Health Promotions Grants Program
- Department of Foreign Affairs and Trade
- Department of Industry
- Department of Education and Training
- The Attorney Generals
- ACT Territory and Municipal Services
- ACT Property Group
- Canberra Environmental Centre
- Down To Earth
- Community Options Australia
- Guild Insurance
- Meridian Lawyers
- Jessica Light
- Jobs Australia
- PKF
- HR Network (hosted by ACTCOSS)
- Australian Red Cross -ACT/SE NSW
- ACT Government –ACT Corrective Services, Justice and Community Safety Directorate
- RSM
- Australian Services Union
- Australian Business Academy
- National Disability Services (NDS)
- Carol Flynn
- Mark Roddam
- Joel McCulloch
- Luke Jones
- Tony LoPilato
- Ross Hocking
- Randstad
- ACT Chinese Australian Association Inc
- Lilli Weisegger
- Rolf Bachmann Senior
- Mina Bachmann
- Dragica Nesic
- Vivian Singleton
- Luis Bonilla
- Alfonso Villegas
- Ling Jiang
- Marymead
- The Smith Family
- Woden Community Services
- Northside Community Service
- YWCA of Canberra
- Karralika
- ACTCOSS
- Jane Crowe
- Ken Johnson
- St Vincent De Paul
- ANU Music Engagement
- Partners in Health Gym
- The Members of the Organisational Guiding Coalition
- Billy Kang
- Goosebumps

- Gryphons Restaurant
- John Nott
- Christine Ellis
- Katie Price
- Charter Australia
- Adrian Makeham-Kirchner
- Alasdair Roy
- Belconnen Community Services
- Communities@work
- Veronique Gaudry
- Samaritan Services
- Canberra Baptist Church
- Hepatitis ACT
- Care Financial Services
- Centrelink Outreach
- Legal Aid