Southside
Community Services Inc.

2013
ANNUAL REPORT

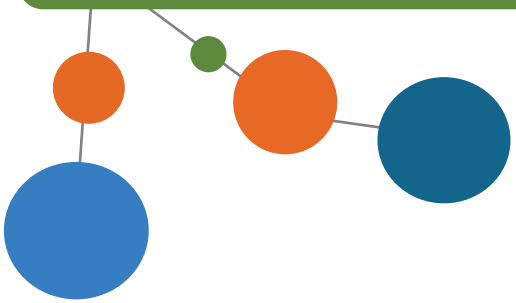
There for our community!

100%

FSC
www.fsc.org
MIX
Paper from
responsible sources
FSC™ C011273

Southside
Community Services Inc.

2013
ANNUAL REPORT



There for our community!

Southside
Community Services Inc.

OUR VISION

"To embrace change and innovation to ensure our place and recognition as a quality community services provider."

OUR MISSION

"To build and sustain strong communities by empowering people and enriching lives through our services and programs."

Southside
Community Services Inc.

There for our community!

CONTENTS

Overview of Services	1
Organisational Overview	3
President's Report	5
Executive Director's Report	7
Human Resources	11
Community Programs	15
Business and Community Development	23
Optimum Training and Development	27
Children's Services	33
Financial Report	44

OVERVIEW OF SERVICES

Southside Community Services Inc (SCS) is a community based, not for profit, non-Government organization that since 1988 has been providing a wide range of services to families and individuals living in the local area and in the wider environs of the ACT. These services are partly or wholly funded by Commonwealth and/or ACT Government grants, client contributions, fees for service and donations.

SOUTHSIDE COMMUNITY SERVICES INCORPORATED:

- Manages a budget of over $10.1m
- Has staff of over 200
- Provides programs for all age groups from early childhood through to family and individual support, to those who are frail aged or younger people with a disability
- Is an Accredited Registered Training Organisation

OUR SERVICES INCLUDE:

- Seven Early Childhood Centres
- Family and Individual Support
- Parenting Programs
- Community Development
- Home and Community Care
- Assistance with Care and Housing for the Aged
- Centre-Based Activities for Home and Community Care Clients
- Case Management
- Special Care Transport
- Community Mini-bus Service
- Venue Hire
- Health Promotion

ACCREDITED TRAINING IN:

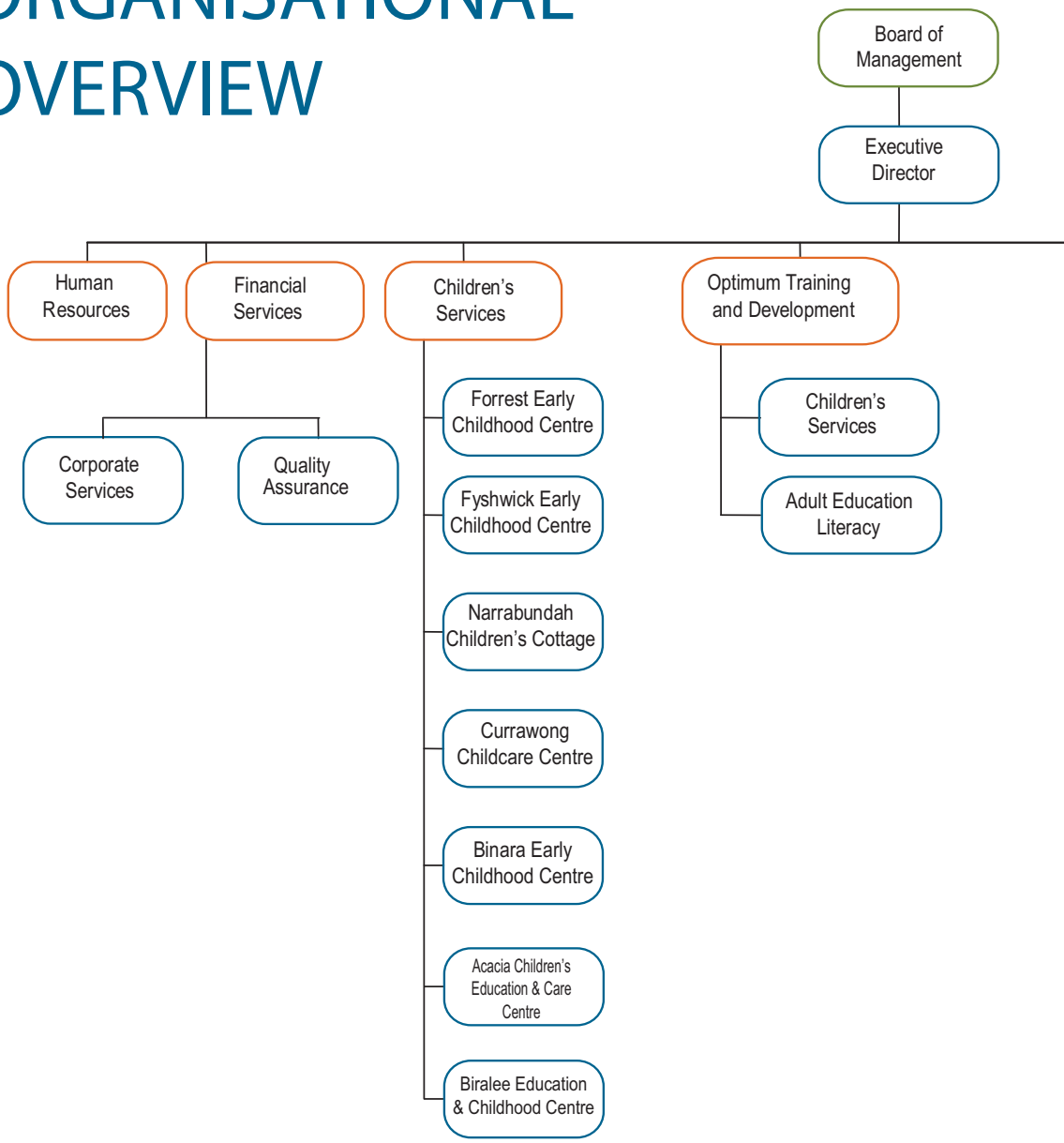
- Cert III in Children's Services
- Diploma in Children's Services
- Cert II and Cert III in General Education for Adults

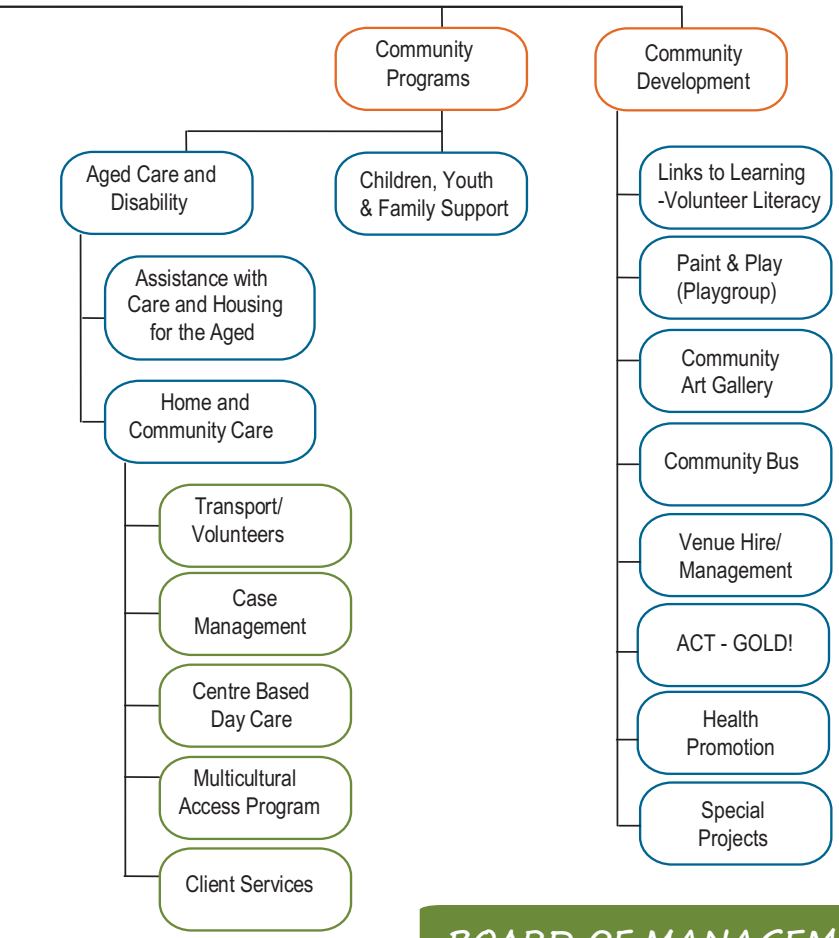
Southside Community Services Inc.

There for our community!

100
CELEBRATING
CANBERRA'S
CENTENARY

ORGANISATIONAL OVERVIEW





BOARD OF MANAGEMENT

PRESIDENT
Tony LoPilato

VICE PRESIDENT
Kay Hewitt

SECRETARY
Ross Hocking

TREASURER
Phillipa Keating

STAFF REPRESENTATIVES
Halina Krupinski
Katherine Hellwig

ORDINARY MEMBERS
Robby McGarvey
Wilfred Rath (resigned 29/09/13)
Cherie Radovanovic (resigned 27/06/13)

EXECUTIVE DIRECTOR
Lida Lewis

FINANCE MANAGER
Angie Tadd

PRESIDENT'S REPORT

The Annual Report provides an opportunity to reflect on the achievements of Southside Community Services Inc (SCS) over the last twelve months and to acknowledge that the organisation has performed extremely well.

The management, staff and volunteers of SCS are to be congratulated for their efforts in achieving such excellent financial results and continuing to provide quality services to the community through this period.

During the 2013 financial year a number of significant events took place or are still taking place:

1. Review of the SCS's Constitution (current).
2. Ongoing capital expenditure program for the upgrade of three SCS operated Childcare Centres.
3. IT requirements are continually changing and SCS has been able to obtain significant cost savings in the recent upgrade of our computer systems.
4. Work has commenced on refurbishment of the offices at Narrabundah. This refurbishment will provide better office space and meeting/ conference rooms and includes considerable changes that will provide greater efficiencies in energy consumption.
5. Continual assessment of children services under the Early Years Learning Framework, with SCS working towards achieving National Quality Standards in these audits.
6. Successful implementation of community programs with other non-profit groups to build greater efficiencies in the delivery of services to the community.
7. Took possession of a new 22 seater bus.
8. Implementation of a Risk Management Plan for SCS, as part of the initiatives and objectives set out in the Strategic Plan 2012-2015.
9. ACT-GOLD program has been increasing in numbers of participants.
10. Changes consistent with the Not-For-Profit Reform and implications for charities in respect of Government standards in relation to:

- discharging of duties, diligence and good faith by directors of the Board;
- demonstrating that an organization operates as a charity; and
- rules and procedures complying with legislation.

11. Art Exhibitions including "Seniors on Show", attended by Ms Robyn Archer OA in March 2013, and "Our Vision, Our Story" NAIDOC Week July 2013, opened by Minister for Corrective Services, Shane Rattenbury MLA.
12. All SCS managed community venues are showing increased levels of community use.
13. Changes to Fair Work Australia and pay conditions for workers in our service areas.

In my previous President's Report, we advised of the successful tendering of two childcare centres in the Attorney General's Department. These are now performing very well and above expectations demonstrating again that SCS has the skills, professionalism and knowledge to successfully operate Children's Services and look forward to tendering to operate additional Childcare Centres.

With regard to the 2013/14 financial year, the following items require attention:

- Aged care reform is receiving constant attention. Services provided by SCS will be impacted in 2014, leading into 2015; and
- Forming of partnerships and developing MoUs with other community groups and organisations particularly based around the undertaking of joint activities.

In conclusion I extend my heartfelt thanks and gratitude to the SCS staff for their good work in providing fantastic services to the people of the community for whom the organisation exists to assist and serve.

I would also like to recognise the contribution of our volunteer Board members who contribute their time and bring a range of skills and perspectives to bear on governance matters.

Thank you to our funding bodies, stakeholders and partners without whose support SCS services would not be available to those who need them.

Tony LoPilato
President

EXECUTIVE DIRECTOR'S REPORT

For the past 26 years, Southside Community Services (SCS) has been providing a range of high quality services to the Canberra community. As Executive Director it continues to be an honour and a privilege to serve the Canberra community through an organisation of which I have been proud to be part of for most of my professional life. I look forward to taking on the challenges and opportunities that lie ahead.

A CHALLENGING YEAR

2012/2013 has been a very significant year in the history of our organisation. As well as expanding our services, particularly Children's Services, we have implemented the Youth and Family Support Program as part of a new partnership with Woden Community Services and Anglicare. We have also been required to respond to great social and economic changes, for instance:

- Changes in Home and Community Care under the Age Care Reform: The Living Longer, Living Better Report.
- Early Years Learning Framework.
- Not-For-Profit Reform.

We have been able to adapt and grow by remaining flexible, innovative, inclusive, responsive and accessible to individuals and families whilst remaining true to our values.

A PRODUCTIVE YEAR

In 2012/13 our organisation has cemented its position as a leader in Children's Services. Our seven centres have incorporated the Early Year's Learning Framework into our practices and implemented the necessary changes to comply with the seven Quality Areas of the National Quality Standards. We have recruited qualified staff and have supported staff by providing the necessary training to achieve a balance between "care" and "education; and between program planning and delivery focused upon knowledge, skills and children's diversity.

In the Home and Community Care Program we have been preparing to implement recommendations and other changes necessary to meet requirements detailed in the Living Longer, Living Better Report.

In the Child Youth and Family Support Program we have continued to assist in the delivery of integrated services within the Woden Community Services, Anglicare and SCS consortium and have participated in the development of an outcomes-based reporting process emphasising the need to reduce the number

of children and families entering tertiary services.

The SCS Community Development Team has been working to expand community programs and in building community capacity, particularly in the areas of health (eg; ACT-GOLD!; Nordic Walking; Health Project), resilience to disasters of any kind (eg; Personal Disaster Resource Packs for Seniors) and in expanding awareness and use of the Southside Community Art Gallery.

During the past year our training arm, Optimum Training and Development (OTD) has been busy incorporating a new student management system (known as RTO JobReady) which helps with streamlining the management of enrolment data and in reporting to funding authorities. The OTD team has also been successful in developing and publishing online materials providing student access to an e-learning program for Certificate III in Childrens' Services.

We have updated our IT System by replacing our office desktop computers and server hardware. Also, we have acquired current Microsoft Office software and up-to-date server software. We now have remote user access and an on-site monitoring system 24 hours a day 7 days a week as well as an improved back-up system. We are confident that the servers upgrade will allow us to meet all our future IT needs in terms of function, capacity and speed.

Governance and strategic direction
Throughout 2012/13 SCS concluded that the best way to maximise our contribution to the health and wellbeing of our community was to:

(i) facilitate improvements in the delivery of our services,

(ii) incorporate the necessary changes to our practices and

(iii) increase capacity to provide real service delivery, innovation and efficiencies of scale.

We are also are guided by our Strategic Plan and, in line with this, will concentrate on three key priority areas for the period 2012/2015:

1. Continue to understand the needs and expectations of our community and respond by developing services and programs accordingly;
2. Develop systems, processes and support for our staff to enable them to do a great job;

3. Provide quality care, support and deliver services that are responsive to need while strengthening community participation.

Southside Community Services is directed to reflecting what clients value in life, what enables them to live fulfilled and meaningful lives and how our services can contribute to this.

VALUES AND CULTURE

A high priority for SCS over the next twelve months will be to develop a culture that is at the forefront of innovation in professional development and client services. As we continue to face the challenges of a changing landscape and rapid technological advances we need to be flexible and dynamic. We need to be constantly looking over the horizon for opportunities and to reinforce our position as a leader in the hearts and minds of our clients. This will only be achieved by demonstrating strong community leadership on key issues and by harnessing the collaboration and support of our staff and stakeholders.

QUALITY ASSURANCE

We have been successful in applying to the Community Sector Directorate for Prequalification of Human Service and were assessed at a Pass rating allowing SCS to retain and apply for new funding from the ACT Government. The prequalification certification is valid until 22 May 2016.

Fyshwick Early Childhood Centre and Acacia Child Care Centre have been successfully assessed under the new National Quality Framework, which came into effect in 2011. Home and Community Care and Optimum Training and Development have also been accredited.

OFFICE REFURBISHMENT/CHILD CARE EXTENSIONS

Under Australian Government Community Energy Efficiency Program (CEEP) and ACT Government matching funding, refurbishments have commenced in September 2013 and it is anticipated that work will be completed by late November. The result will be a better and more comfortable office and facilities environment. Lights and heating will be more efficient. Our expected energy savings are expected to range from between 30% and 50% annually.

As part of the ACT Government's initiative for capital upgrades to meet National Quality Framework requirements, Narrabundah Cottage is expected to be completed mid-September. Nimbin Street, Fyshwick Early Child Care Centre and Forrest Early Child Care Centre upgrades are expected to be completed between December and April next year. These extensions will allow us to increase the number of full-time places by approximately 116.

THANK YOU

In conclusion I would like to thank the Board of Management, all SCS staff and volunteers for your commitment and support and the many talents you have brought to the task of realising SCS's vision to build better lives and stronger communities.

Lida Lewis
Executive Director

100
CELEBRATING
CANBERRA'S
CENTENARY

HUMAN RESOURCES

With the launch of the 2012-2015 Strategic Plan, the Human Resources Program (HR) has been implementing the Priority Area Strategies. This has included reviewing our work objectives and practices, to ensure we are creating an environment where our workforce can achieve our Mission, Vision and Values.

During 2012-2013 HR have embraced all Priority Areas of the Strategic Plan, with particular focus on Area 2 (attract, train and retain quality staff) as well as "living" the Southside Community Services Inc Values. We have also been working closely with the Management Team to update Risk Management Planning for the organisation and have planned further work to be undertaken to establish a Business Continuity Plan.

We have successfully enhanced our recruitment procedures to align with the Strategic Plan. This has proved fruitful in attracting staff who share the organisation's Mission, Vision and Values. In addition to the work undertaken this year, further strategies will be implemented over the life span of the Strategic Plan. It is envisaged that the HR Operational Plan for 2013-2014 will include initiatives from the Risk Management Plan as well as redesigning our Staffing Performance Management System. Will establish a more formal Induction/On Boarding process and aligning individual staff members Key Performance Indicators to their Program Operational Plan.

This year has been particularly challenging for HR given the extra workload of an additional 53 staff members (mostly due to the expansion of the Children's Services Program), the implementation of the Strategic Plan, and the changes to Industrial Relations & Work Health and Safety. To assist with achieving successful outcomes, HR staffing has increased from 38 hours per week to 66 hours per week. This will further increase to 94 hours per week next financial year.

OUR DIVERSE WORKFORCE

SCS had an average of (around) 200 employees each pay period during 2012-2013. These employees included people:

- From over 10 different nationalities
- Working full-time, part-time, casual capacity
- Both male and female
- Starting in the workforce with little or no work experience, to people with formal qualifications and/or work experience
- Aged from under 20 to over 65
- Both with and without family or caring responsibilities
- With different religious beliefs

- With different family structures
- With different cultures
- With different values, beliefs and career ambitions

Work Health and Safety
In ensuring SCS provides a healthy and safe environment for our employees, the Work Health and Safety (WHS) Designated Work Groups, and WHS Committee met regularly during 2012-2013. The WHS Committee was re-formed during the year, to ensure diversity and inclusion across the organisation.

We were successful in monitoring and reducing workplace hazards, which included general repairs and maintenance to all SCS buildings/ halls, Childcare Centres and vehicles. This year we have been on enhancing our emergency evacuation processes – which has improved sufficiently during the year.

We will be further developing our WHS procedures and policies next financial year, with a focus on preventing workplace bullying and harassment and will be actively working towards ensuring WHS safe practices are upheld during the renovations of Boolimba Cres and the Childcare Centres.

STAFF DEVELOPMENT AND WORKFORCE PLANNING

Staff development and training has remained a priority this year, with each Program Manager developing a Training Register to assist with identifying and satisfying training needs. Our employees have attended training courses and conferences during the year to further develop their skills and to keep abreast of current practices. We have utilised the expertise of Optimum Training and Development (OTD) for many and varied training opportunities for our employees and engaged specialist training providers when required.

During the year, we have successfully supported 12 employees in obtaining the Certificate III in Children's Services, and eight employees in obtaining the Diploma in Children's Services. We are continuing to support another 66 employees who have partially completed these studies and another two employees studying a Bachelor of Education (Early Childcare).
We have also been able to develop skills and knowledge of our employees to help with workforce planning, as well as creating new

positions across the organisation (ie Programming Co-ordinator, Senior Director and Children's Services Quality Assurance Officer). Our staff development strategies has also included giving staff the opportunity to perform higher-level duties, which provides insight into the work requirements and responsibilities that come with higher positions and is beneficial in terms of upskilling people in preparation for filling future vacancies.

FUTURE PLANS

To assist with implementing the 2012-2015 Strategic Plan and to formalise the HR Operational Plan, the Management Team will be conducting a Strategic Planning Day later in the year. This will ensure that we are catering for the needs of each Program and that we are meeting legislative obligations (with particular emphasis on Work Health Safety) when setting current and future HR priorities, targets, and timeframes.
We pride ourselves on a "best practice and continuous improvement approach" and are always looking at ways to improve the services we provide across the organisation. Our future plans include:

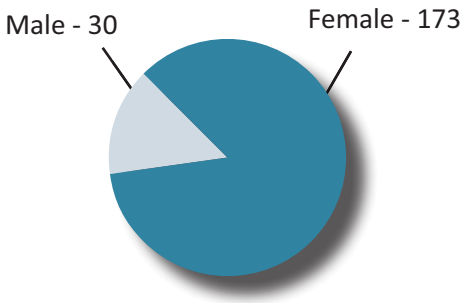
- Workforce planning to cater for the evolving needs of staff – including meeting the new Early Childhood Sector Standards, and preparing to meet the 2015 Aged Care Reforms.
- Identifying and providing staff development and training requirements, with an emphasis on Work Health Safety.
- Researching current Human Resources best practice and providing conditions of service that meet legislative requirements, reflect current practices, support our Strategic Plan, and attract and retain high quality staff.
- Participating in developing and implementing the Risk Management Plan and the Business Continuity Plan.
- Reviewing the Performance Management System.
- Developing procedures and practices to attract, retain and support volunteer workers in the organisation.

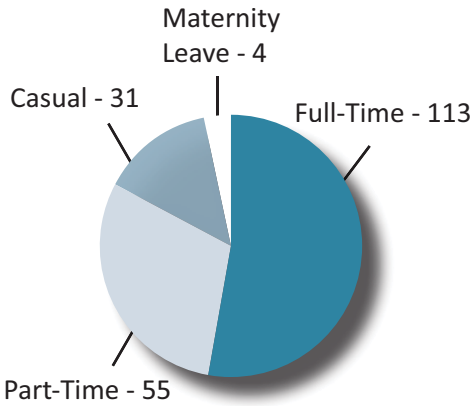
THANK YOU

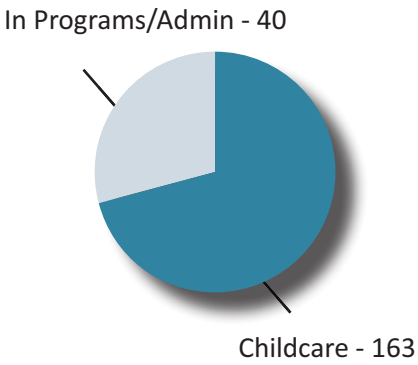
The HR Team would like to pass on our thanks to all those involved in a successful year. Without the support of the Board, the Executive Director, the Management Team and all employees, implementing HR initiatives and strategies would not be possible. We would also like to take this opportunity to acknowledge the wonderful service and support provided by Guild Insurance.

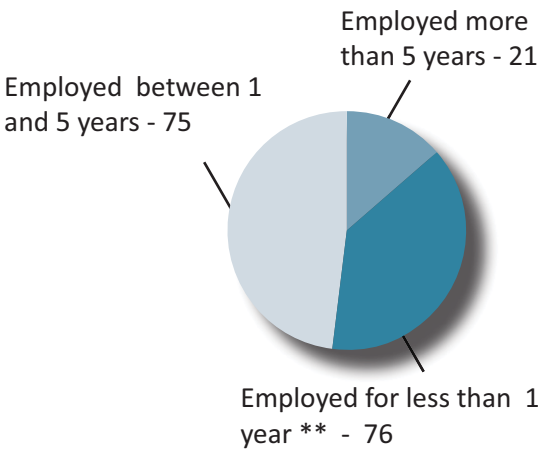
Libby Mills
Human Resources Manager

SNAPSHOT OF OUR 203 EMPLOYEE WORKFORCE









*** Includes hiring new employees for Program funding commencing this year and new Childcare Centres*

COMMUNITY PROGRAMS

HOME AND COMMUNITY CARE

Southside Community Services (SCS) oversees a range of case management, group activities and individualised support services that assist the elderly, as well as younger people with disabilities and their carers. This is achieved through a joint Commonwealth, State and Territory Home and Community Care Program (HACC) – a significant initiative that targets some of the most vulnerable and at-risk groups in our community.

The SCS Home and Community Care team coordinate a wide range of services and case management care plans for their clients through the Multicultural Access, Case Management, Transport, Centre-Based Day Care and Client Service Programs. Case Managers are able to support the clients with a range of problems they may be experiencing such as access to interpreter services, advocacy with government departments and support for other contacts that may become difficult such as with banks and health services. Case Managers also organise or provide a range of other services such as social support, information and advocacy and practical aids including domestic assistance, personal care, household maintenance and transport.

The SCS Multicultural Access Program (MAP) continues to grow with around fifty elderly clients from a range of cultural backgrounds being supported. Given the escalation of Australian life expectancies and the desire of people to remain independent in their own homes and communities, close to friends and family for as long as possible, demand for these services continues to increase.

This year the reform tasks required for the return inspection against the Community Care Common Standards were completed. SCS tasks were to complete the upgrade of the organisation's Individual Care Planning processes and to embed and practise newly instituted reassessment procedures. The accreditors returned in January 2013 and approved with praise the work that had been achieved and the good practice demonstrated by the organisation.

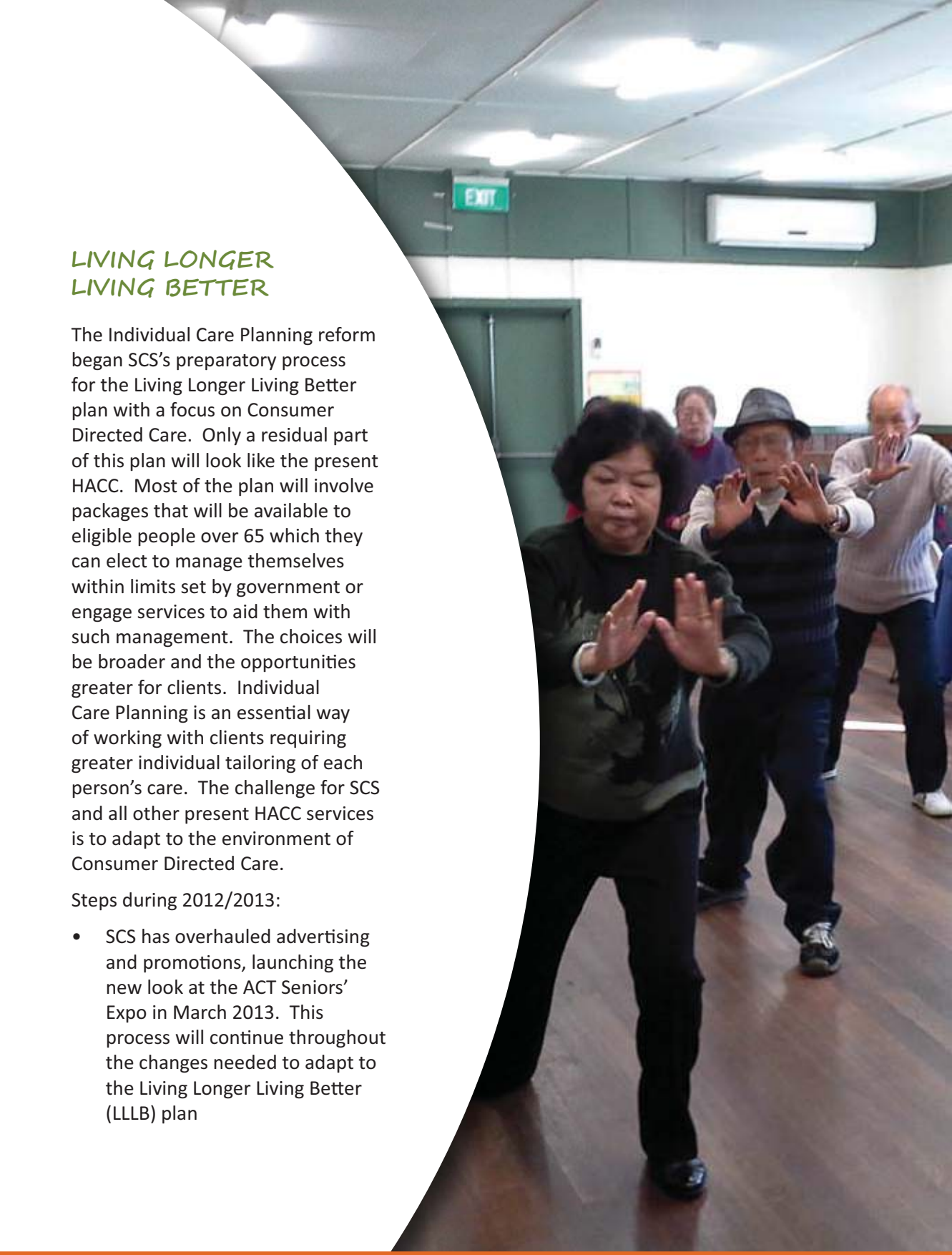
The wealth of experience of the staff and their success with these reforms have laid the basis for the challenge of preparing the service for the advent of the Living Longer Living Better Aged Care Plan (LLLB Plan) that will come into effect in July 2015.

LIVING LONGER LIVING BETTER

The Individual Care Planning reform began SCS's preparatory process for the Living Longer Living Better plan with a focus on Consumer Directed Care. Only a residual part of this plan will look like the present HACC. Most of the plan will involve packages that will be available to eligible people over 65 which they can elect to manage themselves within limits set by government or engage services to aid them with such management. The choices will be broader and the opportunities greater for clients. Individual Care Planning is an essential way of working with clients requiring greater individual tailoring of each person's care. The challenge for SCS and all other present HACC services is to adapt to the environment of Consumer Directed Care.

Steps during 2012/2013:

- SCS has overhauled advertising and promotions, launching the new look at the ACT Seniors' Expo in March 2013. This process will continue throughout the changes needed to adapt to the Living Longer Living Better (LLLB) plan



- SCS engaged a Research Officer for six months to make recommendations as to adaptation to the LLLB plan.
- A plan has been prepared for adaptation to the LLLB project
- SCS has devised new assessment and client management processes to streamline operations.
- A new staffing profile has been devised to manage the first iteration of the revised management process which will continue to be adapted as the LLLB plan evolves.
- SCS is also exploring strategic partnerships.

TRANSPORT

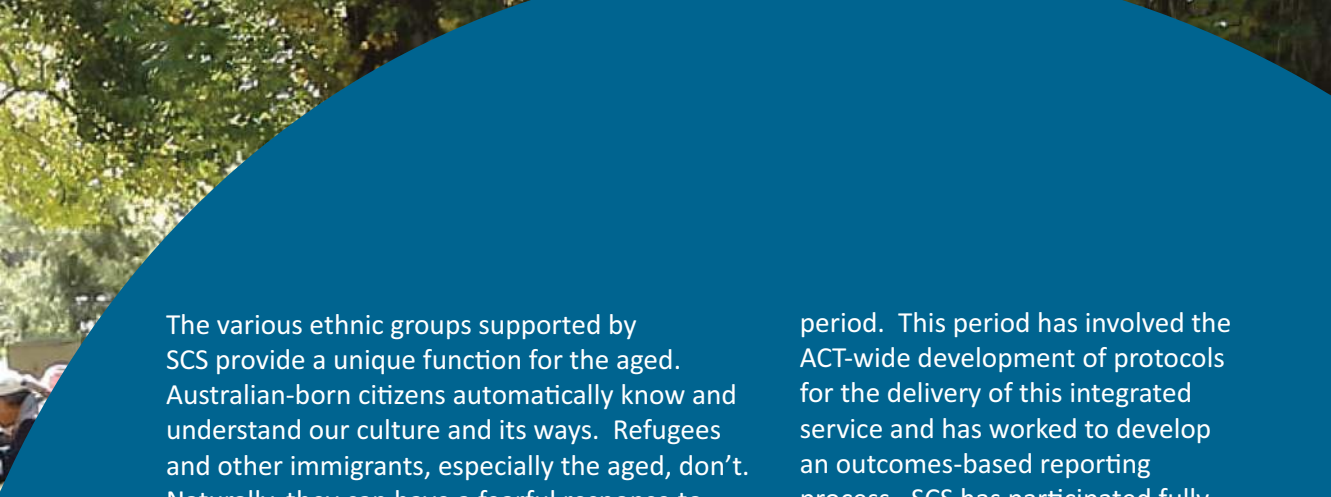
SCS's dedicated Bus and Transport Drivers often go out of their way to assist and accommodate individual preferences where they can; and in bringing people together for group outings and education and information sessions. With 10,000 contacts per year, this is a major transport service for the region aiding elderly people with medical appointments, social contacts and all those tasks such as shopping that enable them to maintain an independent and satisfying life. During 2012/2013 SCS Transport service outputs grew by 25%.

DIGITISATION OF OPERATIONS

During this year the Community Programs team transferred all processes to electronic format. With the aid of a Commonwealth grant all case management (including Individual Care Planning) was upgraded to a 'tablet' platform. These advances tie in with major upgrades to the electronic data management system increasing considerably the efficiency and effectiveness whereby information regarding clients and their needs is captured.

CENTRE-BASED DAY CARE PROGRAM

Many SCS Home and Community Care clients make use of the Centre-Based Day Care Program. SCS now has seven groups operating and two others that it supports, including two groups of like-minded people that get together on-site at Narrabundah; one of which takes part in scheduled Walk and Talk outings each week and the other, older group plays Bingo, goes on excursions and socialises. SCS also conducts significant multi-cultural groups for Spanish, Croatian, and Chinese Speaking Groups operating on both north and south sides of Canberra with clients drawn from the whole of the ACT. This underlines commitment to Culturally and Linguistically Diverse (CALD) work and makes SCS a 'go-to' organisation for excellent practice with, and sensitivity towards, migrant groups.



The various ethnic groups supported by SCS provide a unique function for the aged. Australian-born citizens automatically know and understand our culture and its ways. Refugees and other immigrants, especially the aged, don't. Naturally, they can have a fearful response to what to them is alien. The SCS Centre-Based Day Care activities provide a meeting point that has familiarity, a flavour of their distant home and supportive company to deal with the mysteries of the new.

CHILD YOUTH AND FAMILY SUPPORT PROGRAM

SCS was successful as part of a consortium in gaining a tender to deliver these services in the South Weston region. The lead agency is Woden Community Services and the other partner is Anglicare. The Family Support Program began officially in March 2012. There are two Case Manager/Youth Engagement Officers based at and employed by SCS with supervision vested in the team structure headed by WCS and including SCS Community Programs Manager.

The CYFS program focuses on vulnerable children and young people and delivers services to families in order to prevent the number of children and young people becoming involved in what are called 'tertiary' services; that is for example, Care and Protection and Youth Justice.

SCS's Child, Youth and Family Services Team will continue to play a lead role in assisting residents in our government housing estates. Even so, the role of the new workers in relation to the whole network has experienced a teething/transition period. This period has involved the ACT-wide development of protocols for the delivery of this integrated service and has worked to develop an outcomes-based reporting process. SCS has participated fully both in these processes and in the planning and adaptation within the consortium which has managed both a significant client load and built a strong youth participation base. SCS workers have together managed a client load of over 30 vulnerable families in the area during this year.

ASSISTANCE WITH CARE AND HOUSING FOR THE AGED

SCS's Assistance with Care and Housing for the Aged Program (ACHA) helps frail, low-income older people in our community. The dedicated ACHA Officer works closely with ACT government housing authorities to assist some of the most vulnerable in the community to obtain better or more stable accommodation. Considerable effort also goes into linking clients with appropriate community care and health services and to assisting people where relevant to gain access to accommodation-related financial or legal assistance, including; rent

relief, bond assistance, tenancy advice and legal services. This program is important in terms of its value to society yet is challenging given the current pressure and ongoing shortage of affordable and temporary housing options throughout the Australian Capital Territory.

During the 2012/2013 year, the ACHA Officer more than doubled (from 12 to 25) the number of clients who were intensively supported during and successfully housed. This attests to the building of strong relationships and networks within the housing sector and government housing operations during this year. Attention to house maintenance issues has been strong in the period. This has expanded throughout working with CALD frail aged in danger of homelessness community and has extended across the frail aged home insecurity spectrum.

The ACHA Officer has continued to succeed in setting up networks for provision of goods in the absence of brokerage funding and more links have been found with HACC services to aid with goods and services. Networks and contacts have enabled a continued focus on the emotional challenges that confront the homeless especially with the frail aged.

CANBERRA LIVING CONDITIONS NETWORK ALLIANCE

SCS recognises that living in squalor is a factor amongst some clientele. Accordingly, SCS has dedicated resources and personnel to the task of identifying clients who may struggle with squalor, giving them some case management support and provide peer support for workers in the ACT dealing with squalor.

During 2012/2013, Southside Community Services joined with Northside Community Services to develop the Canberra Living Conditions Network Alliance to address the lack of expertise and support in the sector to deal with this often intractable problem. Woden Community Services is now centrally involved with good support from Housing ACT and Ainslie Village.

The Alliance supports two action groups: a working group (chaired by Northside) that considers actual cases and networks to support workers from all over the ACT and to develop good practice and a development group (chaired by the SCS Community Programs Manager) that considers sectoral development and training.

The dedication, collegiality and comprehensive knowledge of the community-based services of SCS Home and Community Care staff is significant in promoting and enhancing the independence of both the elderly, as well as younger people with disabilities and their carers. By maximising access to local infrastructure and harnessing basic maintenance and support services effectively, clients are empowered to continue living in their community. Without such support, demand for residential care would escalate significantly.

Dr. Garry Fry, Manager Community Programs

BUSINESS AND COMMUNITY DEVELOPMENT

Community Development is about working alongside people in communities to help build relationships and to identify and address common concerns. It is about creating opportunities for the community to learn new skills and about helping to foster social inclusion and equality.

Southside Community Services (SCS) Community Development team does this through a range of projects and activities including people of all ages and backgrounds. Projects and activities undertaken by the SCS Community Development Team this year include:

- Southside's Community Bus has conducted over 5,800 transports in the past year – an increase of more than 1,500 transports over the previous year.
- The Southside Community Paint and Play group held during school term/s has been attended by over 1,380 children from more than 970 families from the inner south Canberra area in the past year.
- The Links to Learning Adult Literacy Program has successfully matched over 22 students and tutors.
- The English Conversation Group is well attended with an average of five people who wish to improve their English speaking skills attending each week.
- The Southside Pantry is (currently) open on Wednesdays and Thursdays and in the last year, has provided food on over 830 occasions.
- The Southside Community Art Gallery held four Exhibitions in the past year, including a photographic Exhibition by students from Narrabundah College; Teapots & Table Cloths Exhibition; the "Santa's Cave" Exhibition of all things "Christmassy" and the "Seniors on Show" Exhibition.
- The Southside Friends of the Gallery (FoGs) volunteer support group are volunteers who assist with exhibitions and fundraising for the Gallery.
- The ACT-GOLD! (Growing Older & Living Dangerously!) project has distributed (now) four programs since its commencement in September 2012. The fourth program has over 50 activities on offer by more than 40 activity suppliers (many of whom are now regulars). More than 60 people are participating in ACT-GOLD! activities and this number is increasing each program.

- Nordic Walking for Seniors in the ACT, launched in May 2013, has had an uptake of more than 70 individuals and this too is growing.
- Two Natural Disaster Resilience Program (NDRP) projects – "Our Kids are Safe" ensuring the SCS Childcare Centres are properly equipped to deal with any natural disaster; and "Personal Disaster Resource Packs" for seniors in the local community.
- Refined booking systems and requirements for the hire of Venues managed by SCS (Narrabundah, Griffith and Oaks Estate Community Halls). Levels of use have been increasing gradually over the past year with average occupancy being in the range of 320 hours each month by an average of 37 individual and/or group hire occasions.
- Community Partnerships have been enhanced since the implementation of monthly Inner South Canberra Community Development Networking Breakfast gatherings. Attendances have varied over the six months – with an average of 15 people attending each month. Numbers (naturally) dipped through the colder winter months but are beginning to increase again.

- Partnership with St Vincent de Paul Samaritan Services at Oaks Estate, Warehouse Circus and SCS (with support from the Oaks Estate Progress Association) to deliver "Circus Workshops" targeting residents of the ACT Housing 'flats' at Oaks Estate. The Circus Workshops have been successful with over 10 individuals participating.
- Since February 2012, Community Development has successfully applied for a number of grants which have included funding for the ACT-GOLD! program; Nordic Walking; Everything Old is New Again (Chinese language project); Expanded Car Park Lighting (in Narrabundah office carpark); Volunteer Grants for a Laptop computer & Digital Camera for the Gallery FoGs Volunteers; the two Natural Disaster Resilience Program projects; and the ACT Health Community Health Grants for a Health Promotion project working with people in medium-high density housing areas.
- At the same time, the SCS Community Development division supported SCS's successful tender for two Childcare Centres based in the Attorney General's Department and completed SCS's successful Prequalification application.

Community Development starts from the principle that within any community there is a wealth of knowledge and experience which, if used in creative ways, can be channeled into collective action to achieve the communities' desired goals. The SCS Community Development team is well positioned to meet the objectives of their role of continuing programs, adapting or varying others and creating new programs.

The goal of the SCS Community Development team is to develop and implement sustainable, long-lasting programs for the wider community of the ACT and the above is a clear demonstration of achieving this goal.

Developing meaningful partnerships and keeping up-to-date with community needs and gaps is critical to community development. The coming year will hold a number of

challenges to forge new partnerships in order to deliver enhanced services on to individuals and our community. The Community Development team looks forward to working collaboratively in the coming year to rising to these challenges and building social capacity.

The past year has seen some changes in the Community Development team with Lisa Navarro-Bustos leaving to take up a position she has long wanted to have with the Heart Foundation. Bianca Williams has replaced Lisa in the Paint and Play, ACT-GOLD! and Nordic Walking programs. Kirsten Beaumont (from administration) has taken on the Links to Learning and English Conversation Groups, as well as continuing to coordinate our venue bookings. Another newcomer to the team has been Adele Perry who is very ably coordinating the two Natural Disaster Resilience Program projects. Long-standing Community Bus Driver, Rodney deSmet retired at the end of this year and we all wish him well in his retirement.

I would like to take this opportunity to thank my team for their enthusiasm, energy and dedication to the community and thank the Board and Managers for their input and support for all that the Community Development Team has been doing in the past year.

Together we will achieve the principle aim of community development to empower individuals and groups of people, providing the community with support to foster social inclusion and equality as individuals and as a community.

Lyn Diskon, Manager Business & Community Development

OPTIMUM TRAINING AND DEVELOPMENT

Optimum Training and Development (OTD) is a nationally recognised training organisation, dedicated to providing high quality nationally endorsed training and professional development services throughout New South Wales (NSW), the Australian Capital Territory (ACT) and surrounding region.

OTD is a Registered Training Organisation (RTO) and as such is an operating division and registered business name of Southside Community Services Inc. and is proud of its high standards of training excellence and its friendly and welcoming environment.

OTD offers a range of accredited courses in the areas of Children's Services and General Education for Adults, offering students from all cultural and educational backgrounds an experience rich in academic and personal reward.

The past year has been one of considerable change for the organisation and OTD has continued through this change, to deliver quality training and assessment for students in Children's Services Program.

STAFF

Veronica Shepherd completed her work as Manager in September 2012, after a period of five years. Lyn Diskon took the helm as interim Manager, in addition to her role as Business & Community Development Manager for SCS until the present manager, Stephen Marchant signed on to the role mid-November 2012. Throughout this time, the OTD staff continued to deliver and administer training programs for students. It is a credit to the staff that they managed so well, and thanks go to them for their commitment and generosity.

Staffing changes included (trainer) Heather Lehzocky concluding her work with OTD in the new year. After a short gap, Janet Sillis joined Anne Webb as a trainer, Lola Bulkeley took on the role of Training Supervisor and Alicia Flack-Kone remains with the team as a contract assessor.

In May this year, Amy Darvill, known to many in the role of Program Administration and Co-ordination, moved west to Perth with her family. Amy has been replaced in the Program Administration role by Shahrina Sharmin and Kenny Snabel on a job-share basis. Ursula Vivanco (OTD accounts) has generously shared her knowledge and expertise in training and support for Shahrina and Kenny.

The constant state of change has been managed with the considerable support and professional determination of the Executive Director, and the help and expertise of the staff in the Human Resources and Financial administration sections of SCS. OTD extends a warm and sincere vote of thanks to you for the teamwork demonstrated throughout the year.

PROGRAMS

A major overhaul at the national level of Vocational Education and Training governance and training packages has seen the introduction of new standards for training packages. In the past eight months, staff at OTD have transitioned students from the 2008 training packages into the 2012 training package. Now with the release of the 2013 training package Certificate III in Early Childhood Education and Care (CHC30113) and Diploma of Early Childhood Education and Care (CHC50113) OTD is working towards the introduction of another training package in 2014.

The current priority is to facilitate the completion of the 2012 program for as many students as possible, and begin enrolling students in the 2013

package from early 2014. The new packages also require engaging in the scope registration process with Australian Skills Quality Authority (ASQA).

In addition to changes in training packages, there have been changes in the administrative tools used for reporting student statistics.

The last quarter of 2012 saw preparation for transition from the Vocational Education and Reporting Application package (VEERA) into the ACT Department of Training and Tertiary Education (TaTE) RTO online portal. To do this, OTD took up a license to use a service called "RTO JobReady", which assembles reports for the ACT and national government through the National Centre for Vocational Education Research (NCVER).

OTD is currently preparing for the next shift in reporting requirements from the Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS) into the ACT Vocational Education and Training Administration Records System (AVETARS) which is to take effect at the end of 2013 / beginning 2014.

With the proroguing of government and the suspension of parliamentary business due to the federal election, the planned introduction of the Unique Student Identifier (USI) database has been slowed until the new government is formed, and then, if the legislation is passed. This will require more administrative effort from RTOs since all student details will need to be checked against a national database. It also means that all enrolments for courses need to be managed taking into account the USI database requirements.

PROJECTS

A significant project attempted over the 2012-13 training schedule has been the use of an open-source learning management system.

This required staff to embrace new ways of thinking about the design and delivery of learning with students. It also asked for new skills for students and staff in the use of technology.

Though the idea of IT based learning has attractions, limited resources of time and personnel meant that after a good start, continued development of the learning platform faltered. Competing demands, staff changes, and new or unforseen priorities meant there was insufficient time and space for staff to effectively engage with the learning platform. Following the project period closure, we have moved to a hiatus, which will conclude as we plan for the introduction of the 2013 training package.

STUDENTS

OTD staff are committed to students achieving their best possible outcomes through the training and assessment processes we use.

With the new training packages comes the requirement that the Literacy, Language and Numeracy (LLN) skills and knowledge requirements be assessed for each qualification within the Australian Core Skills Framework (ACSF). The Australian Core Skills Framework covers Learning, Reading, Writing, Oral Communication and Numeracy.

It is no longer sufficient that a student has successfully completed their Certificate III in Early Childhood Education and Care. Students progressing onto the Diploma program have to demonstrate that their ACSF skills and knowledge are sufficient for them to undertake the next qualification - and not all skills will be present at the same level. Consequently, there is much for trainers of RTOs to take into account as they support students through their training.

Optimum Training and Development has students from all parts of the world who bring with them a rich tapestry of cultures and experience. For many students, their learning experience with OTD may be their first since leaving formal school education, or their first experience of vocational education in Australia.

OTD staff exercise considerable pastoral care in guiding students through learning experiences and in navigating the world of work. The 43 students who have (to date) completed their training program in 2013, are building upon the success of the 232 students who have successfully completed their training with OTD since 2010.

Ultimately, our work at OTD is for the sake of the young people in the care of adults in early years/learning childcare centres. It is to these young people that we direct our actions and efforts, to give them an optimum start in their lifelong learning journey.

Steve Marchant, Manager
Optimum Training and Development

CHILDREN'S SERVICES

It has been a very successful year for the Education and Care Services operated by Southside Community Services Inc (SCS). All SCS Childcare Centres have transitioned well into the new Early Childhood Sector standards along with developing a deeper understanding of the Early Year Learning Framework that underpins the work with the children and the Centre community.

As mentioned in the last annual report SCS was successful in tendering for the Attorney General's Department Childcare Centres. While this achievement was exciting it also came with a range of tasks necessary for the two new centres to come under the SCS banner.

Acacia was an established 64-place Childcare Centre with the former provider transitioning out. SCS worked collaboratively with that organisation to take on the operational management at the end of September 2012. This was a challenging process with many families and educators a little apprehensive about the pending change. From a Unit Manager's perspective, the transition was completed professionally with the best interest of the children, families and remaining educators, the prime consideration.
Birralee was under final construction when the contract was awarded to SCS. Birralee is an 86-place Centre with an ultra-modern feel having glass walls and rooms interconnecting with each other. Feedback from the Birralee families in the first 'Family Forum' was very positive with families comfortable in the knowledge that the facility was catering to the children and families' needs.

During this year both Fyshwick and Acacia participated in the National Quality Framework - Assessment and Rating process. Both Centres' received a 'Working Towards National Quality' rating. As this is a new assessment structure these results were anticipated as the assessment scale was increased to promote better learning outcomes for children. In addition to the Centres' preparation for this process a new role was created within SCS to assist and support Centres in this preparation. The Quality Assurance role will identify gaps in the National Quality Framework and will promote better learning outcomes for children.

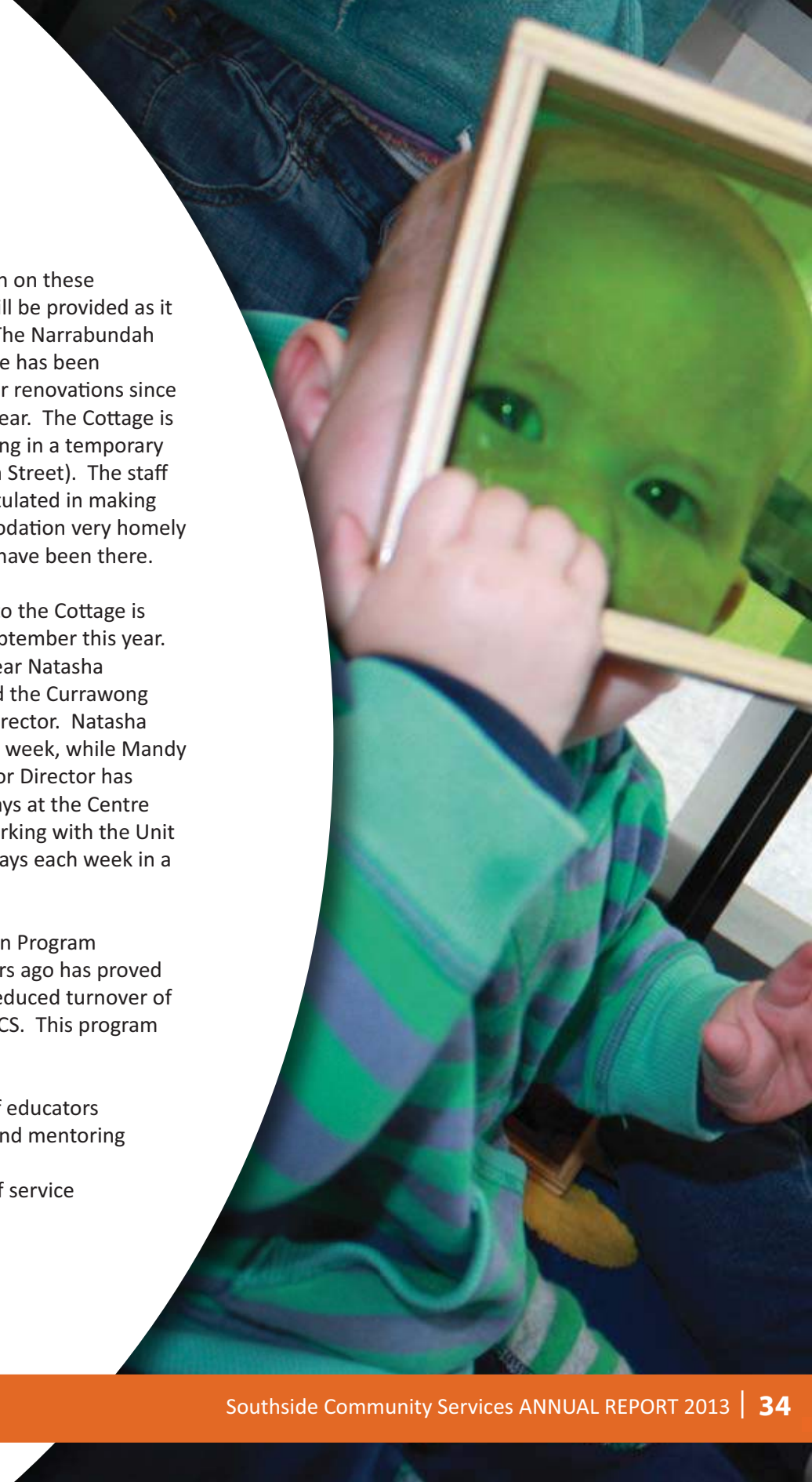
Both Forrest and Fyshwick Early Childhood Centres are earmarked for renovations and expansion within this next financial year.

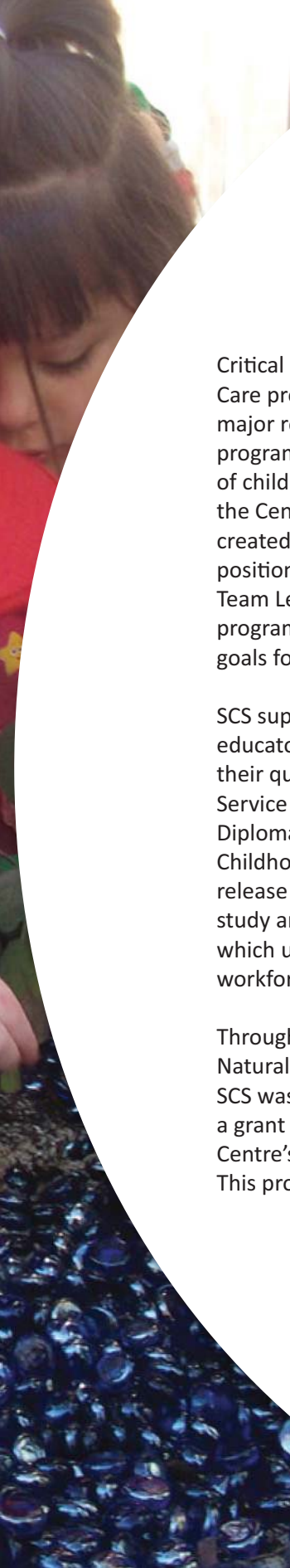
More information on these developments will be provided as it comes to hand. The Narrabundah Children's Cottage has been undergoing major renovations since September last year. The Cottage is currently operating in a temporary location, (Nimbin Street). The staff are to be congratulated in making interim accommodation very homely in the time they have been there.

The return date to the Cottage is scheduled for September this year. In January this year Natasha Weismann joined the Currawong Community as Director. Natasha works five days a week, while Mandy Watson the Senior Director has decreased her days at the Centre and has been working with the Unit Manager three days each week in a supporting role.

The SCS Retention Program introduced 2 years ago has proved beneficial with reduced turnover of educators with SCS. This program has consisted of:

- Up-skilling of educators
- Supporting and mentoring practices
- Conditions of service





Critical reflection of the Education and Care programs with SCS has played a major role in developing high quality programs and informing parents of children's daily experiences at the Centre. Additionally, a recently created Programming Co-ordinator position has assisted in supporting Team Leaders in their approach to programming and with developing goals for continuous improvement.

SCS supports a number of educators who are studying for their qualifications in the Children's Service Industry in Certificate III, Diploma and the Bachelor of Early Childhood. Trainees are provided with release time within working hours to study and improve their knowledge which ultimately enhances the SCS workforce.

Through the Federal Government's Natural Disaster Resilience Program SCS was successful in applying for a grant to look at the Childcare Centre's emergency procedures. This project was introduced at the beginning of this year and aims to enhance the preparedness of SCS Childcare Centres for both natural and man-made disasters. Ultimately the emergency procedures of all Childcare Centres will be revised with input from relevant emergency service agencies and Government Departments. Resources will also be developed to support ongoing awareness training for both staff and children.

From my perspective SCS has had an extremely productive and successful year. On behalf of the Children's Services Team I want to say thank you to one and all and we look forward to maintaining the standard of service as we move into 2014.

Katherine Hellwig, Manager
Children's Services Unit

ACACIA CHILDREN'S EDUCATION AND CARE CENTRE

Acacia Children's Education and Care Centre was originally opened in 2009 and came under SCS management in September 2012.

Acacia is a modern purpose-built Centre located in the Attorney General's Department. There are four rooms with the dining area and kitchen being the hub of the Centre and an outdoor area which has a lovely natural feel and is utilized by all the rooms.

The focus at Acacia has been to create an attractive and loving community within the Centre with families participating in developing a 'Centre Philosophy'.

Acacia offers extra-curricular programs for all the age groups and the Acacia Team is proud of the developments achieved over the last nine months.

BIRRALEE EDUCATION AND CARE CENTRE

Southside Community Service's newest Childcare Centre, Birralee Education and Care Centre (also located in the Attorney General's Department) opened its brand-new doors on Monday January 14 with 31 families commencing during that first week. Attendance has gradually increased to the current occupation level of approximately 111 families (including six sets of twins!).

The main objective has been to settle the families and educators into their new environment, establish relationships and develop a Birralee culture and identity.

This has evolved and a Birralee Centre Philosophy has taken shape largely thanks to families and staff who have participated in forums and training.

BINARA EARLY CHILDHOOD CENTRE

Binara Early Childhood Centre continues to work closely with the Department of Industry, Innovation, Climate Change, Science, Research and Tertiary Education (DIICCSRTE), and has a strong working relationship with the Departmental Contract Manager holding quarterly meetings to discuss the management of the Centre from departmental and SCS perspectives.

Throughout the year, Binara celebrated a number of community events which have been linked with the Centre's continuous improvement plan.

Along with families, educators and the community, Binara celebrates a new event each month. This may involve art activities, dancing lessons or simply discussions in the rooms. Extra-curricular programs have continued at Binara and are aimed at encouraging the children of all ages to participate in activities helping to enhance their gross and fine motor skills and their socialisation in and awareness of the wider community.

CURRAWONG CHILDCARE CENTRE

Currawong Childcare Centre liaises closely with the Department of Foreign Affairs and Trade (DFAT) for delivery of mutually agreed childcare objectives.
This Centre conducts Parent Advisory Committee (PAC) meetings with discussions usually focusing on the Director's report, staffing, events, fundraising and policies and procedures.

Throughout the year Currawong has participated in a range of excursions and some incursions (visits) to the centre. The benefits of these to the children are enormous, assisting with their socialisation skills, their awareness of the community around them and their enhancement of gross and fine motor skills appropriate to each age group.

FORREST EARLY CHILDHOOD CENTRE

Throughout the year occupancy levels at Forrest have been maintained at 100% and there is a healthy waiting list.

Forrest currently has a full complement of educators and employs 13 full-time staff with three 'floaters' to provide consistency when staff are on leave. An additional educator has been engaged this year in order to reduce ratios in the rooms and to enhance child to educator interactions.

Renovations at the Deakin Preschool has provided Forrest with wonderful opportunities to network with the Preschool, including the provision of a pickup service every second Wednesday to some Forrest families who have other children attending Deakin Preschool.
Forrest has also established a strong connection with the Afterschool Care and Forrest Primary School further enhancing the Centre's community connections.

In order to become more sustainable, and as part of QIP (Quality Improvement Plan), there have been visits from ACT Territory and Municipal Services NO-Waste program and recycle bins have been introduced in each of the rooms.
The families at Forrest are a great support to the Centre, with many donating their time for excursions and special events, as well as assisting and facilitating fundraising opportunities for the Centre.

FYSHWICK EARLY CHILDHOOD CENTRE

Fyshwick Early Childhood Centre is a 44-place Centre located within an industrial suburb of Canberra. It caters to families that work in the local businesses and provides a warm, friendly, homely feel to children and families.

One of Fyshwick's goals through the year has been to make changes to the Centre's environment by introducing the children and families to natural resources both indoors and outdoors. The Centre has been focusing on the outdoor environment and has added more natural resources such as a new fence line around the sandpit with chalk boards along the fence line for children to use creatively.
As a part of working towards getting back to nature the Fyshwick 'Grads Students' (a volunteer program) where participants attend the Centre to do odd jobs within the Centre and the outdoor environment with the focus on getting back to nature.

NARRABUNDAH CHILDREN'S COTTAGE

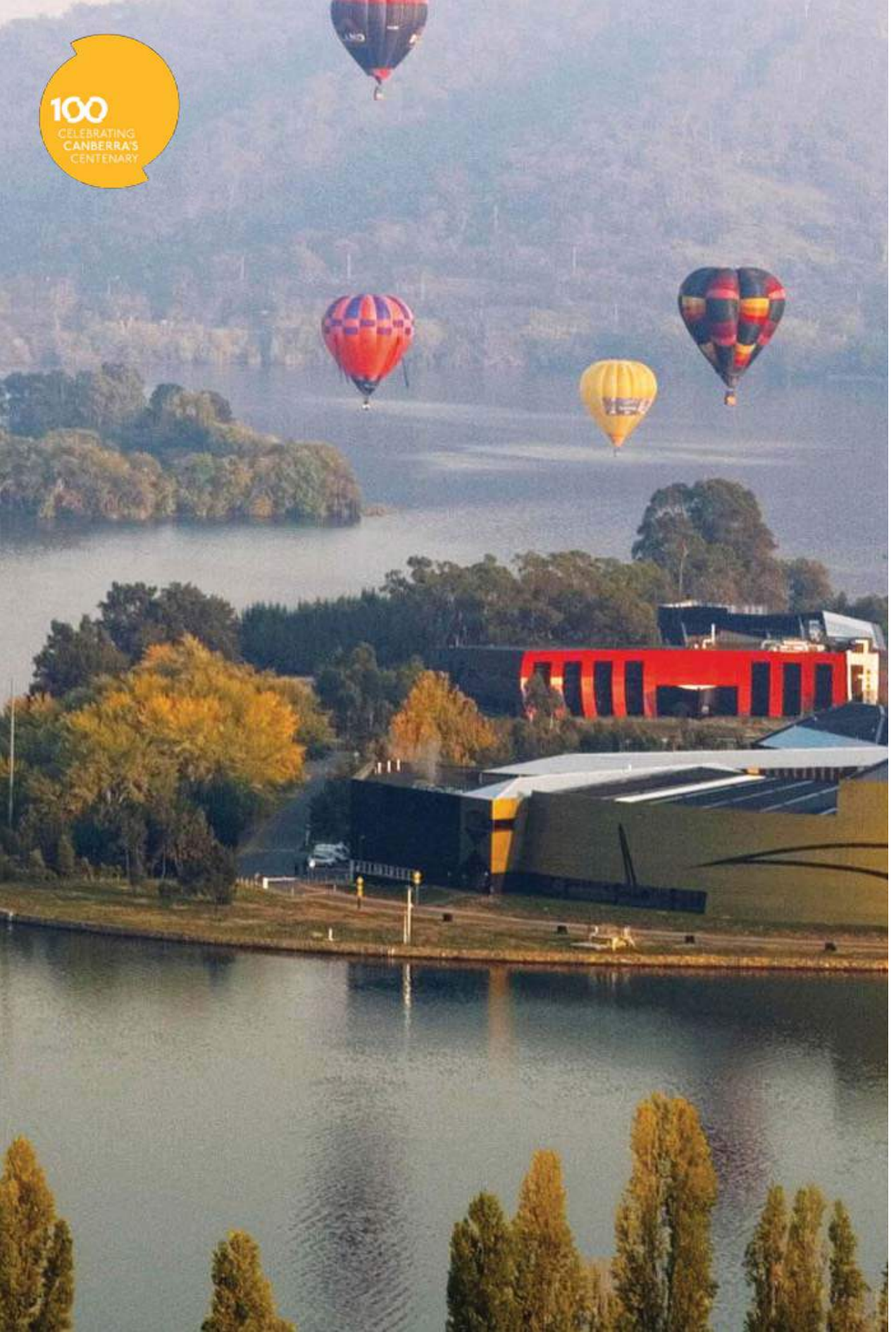
Currently Narrabundah Children's Cottage is in temporary premises while waiting for renovations to be completed at the original Cottage building. At this temporary location the license number has been raised to 45 children per day – providing another eight places for children under two years and one child above three years. Occupancy levels have increased over the course of the year reaching 85% to 95%.

Due to the increase of children, the number of educators within the Centre has been increased, currently employing 12 educators (including the Kitchen Manager). A large number of the educators are completing their studies through Optimum Training and Development.

The Cottage is still continuing to implement and strengthen educators skills in understanding the new Early Learning Years Framework through working together to better understand the Framework and attending Room Leader Tutorials conducted by the SCS Children's Services Unit Manager. This complements the existing internal and external training for educators to broaden their knowledge.

Due to still being in a temporary location, The Cottage is continuing to work with the ACT Government to develop a Centre that complies with the National Regulations and Requirement. Ideally the Centre can return to the newly renovated premises very soon.

The team continues to build a strong relationship with the children and their families, aiming each day to provide high quality care for the children through high levels of commitment and dedication. It is expected this level of high quality care will be maintained once the Centre has returned to the refurbished facility.


100
CELEBRATING
CANBERRA'S
CENTENARY

FINANCIAL REPORT

Committee's Report 1

Auditor's Independence Declaration 2

Financial Report

- Statement of Profit or Loss and other Comprehensive Income 3
- Statement of Financial Position 4
- Statement of Changes in Equity 5
- Statement of Cash Flows 6
- Notes to the Financial Statements 7

Statement by Members of the Committee 18

Independent Audit Report 19

Detailed Income Statement 22

SOUTHSIDE COMMUNITY SERVICES INC

COMMITTEE'S REPORT

Your committee members submit the financial report of the Southside Community Services Inc. for the financial year ended 30 June 2013.

Committee Members

The names of committee members throughout the financial year and at the date of this report are:

Tony LoPilato (President) (Appointed 22 May 2012)

Kay Hewitt (Vice President) (Appointed 22 May 2012)

Phillippa Keating (Treasurer) (Appointed 22 May 2012)

Ross Hocking (Secretary) (Appointed 22 November 2012)

Robby McGarvey (Appointed 22 May 2012)

Wifred Rath (Appointed 22 November 2012)

Julia Morphett (Secretary) (Appointed 22 May 2012)(Resigned 22 November 2012)

Helen Margaret Delahunty (Treasurer) (Appointed 22 May 2012)(Resigned 22 November 2012)

Giselle Leanne Buttriss (Appointed 22 May 2012)(Resigned 22 November 2012)

Lida Lewis (Executive Director) (Appointed 23 September 2010)

Angie Tadd (Finance Manager) (Appointed 28 November 2011)

Katherine Hellwig (Staff Representative) (Appointed 23 September 2010)

Halina Krupinski (Staff Representative) (Appointed 22November 2012)

Veronica Shepherd (Staff Representative)(appointed 28 November 2011)(Resigned 22 November 2012)

Objectives

To embrace change and innovation to ensure our place and recognition as a quality community services provider while building and sustaining strong communities by empowering people and enriching lives through services and programs.

Strategy for achieving the objectives

- Provide innovative community, training and childcare services that are responsive, flexible and accessible to individuals and families.
- Attract, train and retain quality staff.
- Increase community awareness, participation and partnerships

Principal Activities

The principal activity of the association during the financial year was to encourage and coordinate a range of child, youth and family support services, children's services, training and community development and services of a benevolent nature.

No significant change in the nature of these activities occurred during the year.

Auditor's Independence Declaration

A copy of the auditor's independence declaration as required under the Associations Incorporations Act (1991) is set out on page 2.

This report is made and signed at Canberra in accordance with a resolution of Committee members:

On behalf of the Committee.

Tony LoPilato

P Keating

Phillippa Keating

Dated: 26/9/13

Di Bartolo Diamond & Mihailaros
An Australian Capital Territory Partnership

PKF
Chartered Accountants
& Business Advisers

AUDITOR'S INDEPENDENCE DECLARATION
TO THE COMMITTEE MEMBERS OF SOUTHSIDE COMMUNITY SERVICES INC

We declare that, to the best of our knowledge and belief, during the year ended 30 June 2013 there has been:

- no contraventions of the auditor independence requirements in accordance with the applicable code of professional conduct in relation to the audit.

PKF Di Bartolo Diamond & Mihailaros

Partner
Ross Di Bartolo

Dated: 26 September 2013

Tel: 02 6257 7500 Fax: 02 6257 7599 | www.pkf.com.au
Level 7, 28 University Ave | Canberra City | ACT 2601
GPO Box 588 | Canberra City | ACT 2601

PARTNERS:
Ross Di Bartolo B.A (Accounting), FCA
George Diamond B.Ec. FCA
John Mihailaros B.Comm (Accounting), CA

PKF Di Bartolo Diamond & Mihailaros is a member of PKF Australia Limited a national association of independent chartered accounting and consulting firms each trading as PKF.
PKF Di Bartolo Diamond & Mihailaros is also a member of PKF International, an association of legally independent chartered accounting and consulting firms.
Liability limited by a scheme approved under Professional Standards Legislation.

SOUTHSIDE COMMUNITY SERVICES INC

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2013

	Notes	2013 $	2012 $
Revenue	2(a)	**10,125,500**	7,935,009
Expenditure			
Salaries and wages		**6,797,709**	5,287,561
Superannuation contributions		**600,472**	466,685
Depreciation		**90,302**	76,870
Insurance		**202,263**	164,353
Other expenses	2(b)	**2,081,377**	1,552,188
		9,772,123	7,547,587
Profit for the year		**353,377**	387,422
Other comprehensive income			
Net gain on revaluation of financial assets		**-**	-
Other comprehensive income for the year		**-**	-
Other Comprehensive income for year		**-**	-
Total comprehensive income attributable to members of the entity		**353,377**	387,422

SOUTHSIDE COMMUNITY SERVICES INC

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2013

	Notes	2013 $	2012 $
CURRENT ASSETS			
Cash and cash equivalents	3	**932,105**	683,044
Trade and other receivables	4	**412,314**	242,218
Other current assets	5	**75,215**	51,577
Financial assets	6	**1,870,079**	1,300,449
TOTAL CURRENT ASSETS		**3,289,713**	2,277,288
NON-CURRENT ASSETS			
Property, plant and equipment	7	**287,464**	232,922
TOTAL NON-CURRENT ASSETS		**287,464**	232,922
TOTAL ASSETS		**3,577,177**	2,510,210
CURRENT LIABILITIES			
Trade and other payables	8	**483,397**	331,087
Provisions	9	**820,928**	574,394
Other	10	**564,891**	250,262
TOTAL CURRENT LIABILITIES		**1,869,216**	1,155,743
NON-CURRENT LIABILITIES			
Provisions	9	**57,052**	56,935
TOTAL NON-CURRENT LIABILITIES		**57,052**	56,935
TOTAL LIABILITIES		**1,926,268**	1,212,678
NET ASSETS		**1,650,909**	1,297,532
EQUITY			
General Reserves	11(a)	**379,493**	307,493
Asset Revaluation Reserve	11(b)	**79,670**	79,670
Retained surplus/(accumulated losses)		**1,191,746**	910,369
TOTAL EQUITY		**1,650,909**	1,297,532

SOUTHSIDE COMMUNITY SERVICES INC

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2013

	Retained Earnings	General Reserves	Asset Revaluation Reserve	Total
	$	$	$	$
Balance at 1 July 2011	522,947	307,493	79,670	910,110
Net Surplus/(Loss) for the year	387,422	-	-	387,422
Transfers to and from reserves	-	-	-	-
Balance at 30 June 2012	**910,369**	**307,493**	**79,670**	**1,297,532**
Balance at 1 July 2012	910,369	307,493	79,670	1,297,532
Net Surplus/(Loss) for the year	353,377	-	-	353,377
Transfers to and from reserves	(72,000)	72,000	-	-
Balance at 30 June 2013	**1,191,746**	**379,493**	**79,670**	**1,650,909**

SOUTHSIDE COMMUNITY SERVICES INC

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2013

	Notes	2013 $	2012 $
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from customers and grant funds		**10,179,796**	8,098,450
Donations and fundraising received		**12,210**	16,852
Payments to suppliers and employees		**(9,310,538)**	(7,579,715)
Interest received		**82,066**	87,755
Net cash provided by/(used in) operating activities	15(b)	**963,534**	623,342
CASH FLOW FROM INVESTING ACTIVITIES			
Receipts /(Payments) for term deposits with bank		**(569,630)**	(80,346)
Proceeds from sale of property, plant and equipment		**-**	13,774
Payment for property, plant and equipment		**(144,843)**	(87,537)
Net cash provided by/(used in) investing activities		**(714,473)**	(154,109)
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings		**-**	-
Net cash used in financing activities		**-**	-
Net increase in cash held		**249,061**	469,233
Cash at beginning of financial year		**683,044**	213,811
Cash at end of financial year	15(a)	**932,105**	683,044

SOUTHSIDE COMMUNITY SERVICES INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporations Act 1991 of the Australian Capital Territory.

Australian Accounting Standards set out accounting policies that the Australian Accounting Standards Board has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and are consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of significant accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

a) Basis of Preparation

The operations and assets and liabilities of the previous Association (of the same name) were transferred to this entity at the beginning of the financial year.

b) Historical Cost Accounting

The financial statements have been prepared on the basis of historical costs and do not take into account changing money values nor current values of non current assets. The accounting policies have been consistently applied unless otherwise stated.

c) Income Tax

No provision for income tax has been raised as the association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

d) Property, Plant and Equipment

Initial Recognition

Each class of property plant and equipment initially recognised and recorded at cost. The cost includes the purchase price, the directly attributable costs of acquisition and the estimated cost of dismantling and removing the asset (where applicable).

Measurement of Plant & Equipment after Initial Recognition

Plant and equipment is measured at fair value. The fair value represents the amount for which an asset could be exchanged between knowledgeable willing parties in an arms length transaction. The Fair Value is measured using market prices when a market price is available for that asset or a similar asset, as this is the best evidence of an asset's fair value. Where a market price cannot be obtained for an asset and the asset is likely to be replaced then fair value is measured using the estimated depreciated replacement cost for that asset. Where the asset would not likely be replaced then fair value is measured at the asset's selling price less costs to sell.

Plant and Equipment is revalued every three years. However, if at any time Southside Community Services Inc. considers that the carrying amount of an asset may materially differ from its fair value, the asset may be revalued regardless of when the revaluation last took place

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset was held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates and useful lives used for each class of depreciable assets are:

Class of fixed asset	Depreciation rates/useful lives	Depreciation basis
Plant and equipment	20 - 50 %	Straight Line
Motor Vehicles	20 - 40 %	Straight Line

e) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the association commits itself to either purchase or sell the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Finance instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method or cost. *Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

(i) the amount at which the financial asset or financial liability is measured at initial recognition;
(ii) less principal repayments;
(iii) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and
(iv) the maturity amount calculated using the *effective interest method*; and
(v) less any reduction for impairment.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

The association does not designate any interests in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

(i) Loans and receivables
Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

(ii) Financial liabilities
Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Impairment

At each reporting date, the association assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the Income Statement.

SOUTHSIDE COMMUNITY SERVICES INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

f) Impairment of Assets

At each reporting date, the association reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount (Impairment loss) is recognised against any available Asset Revaluation Reserve. Where there is no available Asset Revaluation Reserve, any impairment loss is recognised as an expense in the income statement.

g) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred.

h) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

i) Revenue

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers. Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. Other revenue is recognised when the right to receive the revenue has been established. All revenue is stated net of the amount of goods and services tax (GST).

j) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

k) Government Grants

Income is recognised when the entity obtains control of the contribution or the right to receive the contribution and it is probable that the economic benefits comprising the contribution will flow to the entity and the amount of the contribution can be measured reliably.

	Note	2013 $	2012 $
NOTE 2: ITEMS INCLUDED IN SURPLUS			
Surplus (loss) from ordinary activities has been determined after:			
(a) Revenue and Net Gains			
Fees		**7,847,743**	5,711,982
Grant and subsidy income		**1,934,347**	2,018,974
Interest income		**82,066**	87,755
Other income		**261,344**	116,298
Total income		**10,125,500**	7,935,009
(b) Other Expenses			
Cleaning and gardening		**259,978**	162,566
Client support expenses		**199,934**	166,404
Computer expenses		**100,582**	65,840
Consumables		**286,928**	223,348
Electricity, water and gas		**112,204**	71,296
Employee provisions & levies		**355,572**	169,515
Postage printing & stationary		**76,616**	58,418
Repairs & Maintenance		**90,298**	35,633
Staff training and welfare		**73,719**	34,182
Telephone		**68,846**	64,151
Other expenses		**456,700**	500,835
Total expenses		**2,081,377**	1,552,188
NOTE 3: CASH & CASH EQUIVALENTS			
Cash on hand		**3,630**	2,940
Cash at bank		**928,475**	680,104
Cash and cash equivalents		**932,105**	683,044
NOTE 4: TRADE AND OTHER RECEIVABLES			
CURRENT			
Trade debtors		**412,314**	242,218
Provision for doubtful debts		**-**	-
		412,314	242,218

Current trade receivables are childcare fees, course fees, and interest, and are generally receivable within 30 days. A provision for impairment is recognised against receivables where there is objective evidence that an individual trade receivable is impaired. No Impairment (provision for doubtful debts) was required at 30 June 2012 (2010: $7,200).

Credit risk

The association has no significant concentration of credit risk with respect to any single counterparty or group of counterparties. The main source of credit risk to the association is considered to relate to the class of assets described as Trade Debtors.

SOUTHSIDE COMMUNITY SERVICES INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 $	2012 $

The following table details the association's Trade Debtors exposed to credit risk with ageing analysis and impairment provided for thereon. Amounts are considered as 'past due' when the debt has not been settled within the terms and conditions agreed between the association and the member or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining the likelihood of payment and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the association.

The balances of receivables that remain within initial terms (as detailed in the table) are considered to be of high credit quality.

NOTE 4: TRADE AND OTHER RECEIVABLES (CONTINUED)

	Gross amount	Past due and impaired	Past due but not impaired				Within initial trade terms
	$	$	Days (overdue)				$
			< 30	31–60	61–90	> 90	
2013			$	$	$	$	
Trade receivables	412,314	-	395,469	5,408	2,486	8,951	395,469
Total	412,314	-	395,469	5,408	2,486	8,951	395,469
2012							
Trade receivables	242,218	-	157,027	50,382	16,733	18,076	157,027
Total	242,218	-	157,027	50,382	16,733	18,026	157,027

NOTE 5: OTHER ASSETS

CURRENT		
Prepayments	**75,215**	47,538
Bonds on Deposit	**-**	4,039
Other current assets	**75,215**	51,577

NOTE 6: FINANCIAL ASSETS

CURRENT		
Financial assets (term deposits of more than 6 months maturity)	**1,870,079**	1,300,449

	Note	2013 $	2012 $
NOTE 7: PROPERTY, PLANT AND EQUIPMENT			
PLANT AND EQUIPMENT			
(a) Plant and equipment			
At fair value		**721,663**	614,371
Less accumulated depreciation		**(434,199)**	(381,449)
Total property, plant and equipment		**287,464**	232,922
Movements in Carrying Amounts			
Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.			
Balance at the beginning of the year		**232,922**	235,891
Additions		**144,843**	87,537
Disposals		**-**	(13,636)
Depreciation		**(90,301)**	(76,870)
Carrying amount at end of year		**287,464**	232,922
NOTE 8: TRADE & OTHER PAYABLES			
Trade creditors and accruals		**298,457**	246,299
Sundry creditors		**184,940**	84,788
		483,397	331,087
NOTE 9: PROVISIONS			
CURRENT			
Employee benefits			
Provision for Annual Leave		**547,400**	393,442
Provision for long services leave & convertible sick leave		**273,528**	180,952
Employee benefits		**820,928**	574,394
NON CURRENT			
Employee benefits			
Provision for long service leave		**57,052**	56,935
Aggregate employee benefits liability		**877,980**	631,329

SOUTHSIDE COMMUNITY SERVICES INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 $	2012 $
NOTE 10: OTHER LIABILITIES			
CURRENT			
Income in advance (childcare fees and bonds)		**353,756**	215,262
Grants received in advance		**211,135**	35,000
		564,891	250,262
NOTE 11: RESERVES			
Other reserves		**379,493**	307,493
(a) Other reserves			
Movements during the financial year:			
Opening balance		**307,493**	307,493
Transfers to/(from) reserves		**72,000**	-
Closing balance		**379,493**	307,493
Asset Revaluation Reserve		**79,670**	79,670
(b) Asset Revaluation Reserve			
Movements during the financial year:			
Opening balance		**79,670**	79,670
Transfers to/(from) Asset Revaluation Reserve		**-**	-
Closing balance		**79,670**	79,670

NOTE 12: RELATED PARTY TRANSACTIONS

The names of committee members throughout the financial year and at the date of this report are:

Tony LoPilato (President) (Appointed 22 May 2012)

Kay Hewitt (Vice President) (Appointed 22 May 2012)

Phillippa Keating (Treasurer) (Appointed 22 May 2012)

Ross Hocking (Secretary) (Appointed 22 November 2012)

Robby McGarvey (Appointed 22 May 2012)

Wifred Rath (Appointed 22 November 2012)

Julia Morphett (Secretary) (Appointed 22 May 2012)(Resigned 22 November 2012)

Helen Margaret Delahunty (Treasurer) (Appointed 22 May 2012)(Resigned 22 November 2012)

Giselle Leanne Buttriss (Appointed 22 May 2012)(Resigned 22 November 2012)

Lida Lewis (Executive Director) (Appointed 23 September 2010)

Angie Tadd (Finance Manager) (Appointed 28 November 2011)

Katherine Hellwig (Staff Representative) (Appointed 23 September 2010)

Halina Krupinski (Staff Representative) (Appointed 22November 2012)

Veronica Shepherd (Staff Representative)(appointed 28 November 2011)(Resigned 22 November 2012)

	Note	2013 $	2012 $

NOTE 12: RELATED PARTY TRANSACTIONS (Continued)

Key Management Personnel

Key management personnel comprise directors and other key persons having authority and responsibility for planning, directing and controlling the activities of the organisation.

Key Management Personnel Compensation Summary

Short Term Employee Benefits	**606,196**	**557,670**
Long Term Employee Benefits	**-**	**-**
	606,196	**557,670**

NOTE 13: ECONOMIC DEPENDENCE

Economic dependency exists where the normal trading activities of a company depends upon a significant volume of business. Southside Community Services Inc. is dependent on grant funding from a number of government departments, in particular ACT Health, the Department Home and Community Care (HACC) and the ACT Department of Education & Training. Southside Community Services Inc. is also dependent on childcare revenues derived from the operation of its childcare centres.

NOTE 14: SEGMENT REPORTING

The Association operates in the Community Services Segment wholly within the ACT.

NOTE 15: CASH FLOW INFORMATION

(a) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:

Cash on hand	**3,630**	2,940
Cash at bank	**928,475**	680,104
	932,105	683,044

(b) Reconciliation of cash flow from operations with surplus from ordinary activities after income tax

Surplus/(Deficit) from ordinary activities after income tax	**353,377**	387,422
Non-cash flows in surplus from ordinary activities		
Depreciation	**90,301**	76,870
Net (gain) / loss on disposal of property, plant and equipment	**-**	(138)
Changes in assets and liabilities:		
(Increase)/decrease in trade and other receivables	**(170,096)**	46,393
(Increase)/decrease in other assets	**(23,638)**	113
Increase/(decrease) in trade and other payables	**152,310**	9,922
Increase/(decrease) in other liabilities	**314,629**	17,924
Increase/(decrease) in provisions	**246,651**	84,836
Cash flows from operations	**963,534**	623,342

SOUTHSIDE COMMUNITY SERVICES INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 $	2012 $

NOTE 16: FINANCIAL RISK MANAGEMENT

(i) Financial Risk Management Policies
The financial instruments of Southside Community Services Inc. consist mainly of cash on hand, deposits with banks, accounts receivable, and payables. Analysis of financial results and management of risk exposure is carried out by the Board / Committee in conjunction with the Finance Management staff of the organisation. Financial results and risk exposure are evaluated along with treasury management strategies in the context of the most recent economic results, forecasts & conditions.

The total of each category of financial instruments, measured in accordance with AASB139 as detailed in the accounting policies to these financial statements, are detailed overleaf

Financial Assets	Note		
Cash and cash equivalents	3	**932,105**	683,044
Trade and Other Receivables	4	**412,314**	242,218
Financial Assets	6	**1,870,079**	1,300,449
		3,214,498	2,225,711
Financial Liabilities			
Trade and other payables	8	**483,397**	331,087
		483,397	331,087

(ii) Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at reporting date whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

(iii) Liquidity risk

Liquidity risk arises from the possibility that the association might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The association manages this risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- investing only in surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The tables below reflect an undiscounted contractual maturity analysis for financial liabilities.

NOTE 16: FINANCIAL INSTRUMENTS (CONTINUED)

Financial liability and financial asset maturity analysis

	Within 1 Year		1 to 5 Years		Over 5 Years		Total Cash Flow	
	2013	2012	2013	2012	2013	2012	2013	2012
	$	$	$	$	$	$	$	$
Financial liabilities due for payment								
Trade & other payables	**483,397**	331,087	-	-	-	-	**483,397**	331,087
Total expected outflows	**483,397**	331,087	-	-	-	-	**483,397**	331,087
Financial assets — cash flows realisable								
Cash and cash equivalents	**932,105**	683,044	-	-	-	-	**932,105**	683,044
Trade & Other Receivables	**412,314**	242,218	-	-	-	-	**412,314**	242,218
Financial Assets	**1,870,079**	1,300,449	-	-	-	-	**1,870,079**	1,300,449
Total anticipated inflows	**3,214,498**	2,225,711	-	-	-	-	**3,214,498**	2,225,711
Net (outflow)/inflow on financial instruments	**2,731,101**	1,894,624	-	-	-	-	**2,731,101**	1,894,624

(iv) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counter parties of contract obligations that could lead to a financial loss to the association.

Credit risk is managed through the maintenance of procedures (such procedures include the utilisation of systems for the approval, regular monitoring of exposures against such limits and monitoring of the financial stability of significant customers and counter parties), ensuring to the extent possible, that customers and counter parties to transactions are of sound credit worthiness. Such monitoring is used in assessing receivables for impairment.

Risk is also minimised through investing surplus funds in financial institutions that maintain a high credit rating, or in entities that the executive committee has otherwise cleared as being financially sound.

The maximum exposure to credit risk at balance date to recognised financial assets is the carrying amount as disclosed in the statement of financial position and notes to the financial statements. The association does not have any material credit risk exposure to any single debtor or group of debtors.

NOTE 17: COMMITMENTS AND CONTINGENCIES

The company had no commitments for expenditure or contingent liabilities as at 30 June 2013.

SOUTHSIDE COMMUNITY SERVICES INC

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

NOTE 18: ASSOCIATION DETAILS

The principal place of business of the association is:
Southside Community Services Inc
Boolimba Crescent
Narrabundah ACT 2604

	2013	2012
	$	$
NOTE 19: AUDITORS REMUNERATION		
Audit services	**23,000**	22,000
Other services	**-**	6,000
	23,000	28,000

NOTE 20: AFTER BALANCE DATE EVENTS

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations, or the state of affairs of the association in future financial years.

SOUTHSIDE COMMUNITY SERVICES INC

STATEMENT BY MEMBERS OF THE COMMITTEE

In the opinion of the committee the financial report:

1. Presents a true and fair view of the financial position of Southside Community Services Inc. as at 30 June 2013 and its performance for the financial year ended on that date in accordance with the Australian Accounting Standards and other mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.

2. At the date of this statement, there are reasonable grounds to believe that Southside Community Services Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

Tony Lopilato

Phillippa Keating

Dated: 26/9/13

Di Bartolo Diamond & Mihailaros
An Australian Capital Territory Partnership

PKF
Chartered Accountants
& Business Advisers

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF SOUTHSIDE COMMUNITY SERVICES INC

Report on the Financial Report

We have audited the accompanying financial report of Southside Community Services Incorporated (the association), which comprises the balance sheet as at 30 June 2013 and the income statement, statement of recognised income and expenditure and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The Committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Incorporations Association (ACT) Act 1991*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Tel: 02 6257 7500 | Fax: 02 6257 7599 | www.pkf.com.au
Level 7, 28 University Ave | Canberra City | ACT 2601
GPO Box 588 | Canberra City | ACT 2601

PARTNERS:
Ross Di Bartolo B.A (Accounting) FCA
George Diamond B.Ec. FCA
John Mihallaros B.Comm (Accounting). CA

PKF Di Bartolo Diamond & Mihailaros is a member of PKF Australia Limited a national association of independent chartered accounting and consulting firms each trading as PKF
PKF Di Bartolo Diamond & Mihailaros is also a member of PKF International, an association of legally independent chartered accounting and consulting firms.
Liability limited by a scheme approved under Professional Standards Legislation

INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF SOUTHSIDE COMMUNITY SERVICES INC

Auditor's Opinion
In our opinion, the financial report of Southside Community Services Incorporated is in accordance with the *Incorporations Association (ACT) Act 1991*, including:

i. giving a true and fair view of the association's financial position as at 30 June 2013 and of the performance for the year ended on that date; and

ii. complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Incorporations Association (ACT) Act 1991*.

PKF Di Bartolo Diamond & Mihailaros

Ross Di Bartolo
Partner

Canberra

Dated: 26 September 2013

Di Bartolo Diamond & Mihailaros
An Australian Capital Territory Partnership

PKF
Chartered Accountants
& Business Advisers

SOUTHSIDE COMMUNITY SERVICES INC

DISCLAIMER TO THE MEMBERS OF SOUTHSIDE COMMUNITY SERVICES INC

The additional financial data is in accordance with the books and records of the association which have been subjected to the auditing procedures applied in our statutory audit of the association for the financial year ended 30 June 2013. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Southside Community Services Inc) in respect of such data, including any errors of omissions therein however caused.

PKF Di Bartolo Diamond & Mihailaros

Ross Di Bartolo
Partner

Dated 26 September 2013

Tel: 02 6257 7500 | Fax: 02 6257 7599 | www.pkf.com.au
Level 7, 28 University Ave | Canberra City | ACT 2601
GPO Box 588 | Canberra City | ACT 2601

PARTNERS:
Ross Di Bartolo B.A (Accounting), FCA
George Diamond B.Ec. FCA
John Mihailaros B.Comm (Accounting), CA

PKF Di Bartolo Diamond & Mihailaros is a member of PKF Australia Limited a national association of independent chartered accounting and consulting firms each trading as PKF.
PKF Di Bartolo Diamond & Mihailaros is also a member of PKF International, an association of legally independent chartered accounting and consulting firms.
Liability limited by a scheme approved under Professional Standards Legislation.

SOUTHSIDE COMMUNITY SERVICES INC

DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2013

	2013 $	2012 $
INCOME		
Subsidies and grants	**1,934,347**	2,018,974
Fees received	**7,847,743**	5,711,982
Interest	**82,066**	87,755
Other income	**249,083**	99,087
Donations and fundraising	**12,210**	16,852
Membership subscriptions	**51**	359
TOTAL INCOME	**10,125,500**	7,935,009
LESS EXPENSES		
Advertising	**43,986**	17,537
Audit fees	**23,000**	28,000
Bank charges	**10,094**	8,414
Cleaning and gardening	**259,978**	162,566
Client support expenses	**199,934**	166,404
Computer & IT expenses	**100,582**	65,840
Consumables	**286,928**	223,348
Depreciation	**90,302**	76,870
Depreciation reimbursed to Government	**-**	14,500
Electricity, water & gas	**112,204**	71,296
Employee provisions	**355,572**	169,515
Fringe benefits	**19,200**	14,471
Hire of plant and equipment	**591**	-
Insurance	**202,263**	164,353
Legal costs	**26,716**	31,369
Motor vehicle expenses	**46,100**	50,867
Operating and program expenses	**157,179**	213,588
Postage, printing and stationery	**76,616**	58,418
Rent	**5,148**	15,222
Repairs and maintenance	**90,298**	35,633
Salaries and wages	**6,797,709**	5,287,561
Security	**5,427**	9,687
Staff training and welfare	**73,719**	34,182
Subscriptions	**11,153**	9,952
Superannuation	**600,472**	466,685
Sundry expenses	**42,554**	-
Telephone	**68,846**	64,151
Training fees and allowances	**33,912**	51,217
Travel expenses	**19,669**	22,639
Waste disposal	**11,971**	10,959
Web page support	**-**	2,343
TOTAL EXPENSES	**9,772,123**	7,547,587
OPERATING SURPLUS/(DEFICIT)	**353,377**	387,422

Southside
Community Services Inc.

63 Boolimba Crescent Narrabundah ACT 2604
P: 02 6126 4700 **F:** 02 6295 7944 **W:** www.sscs.org.au