

Fundraising and Marketing



Duty Statement	
Position Title	Public Events Volunteer
Program Location	Head Office
Reports To	Manager Fundraising and Marketing
Objective	<p>The primary purpose of the Public Events Volunteer position is to support CS#1 in promoting itself to the community and raising funds for delivering its community support services.</p> <p>Specifically, the position supports the Manager Fundraising and Marketing to deliver public fundraising and marketing events and activities.</p>
Duties	<p>Support delivery of public fundraising and marketing events, including but not limited to:</p> <ul style="list-style-type: none"> • CS#1 Open Day • Shopping centre pop-up booth • Community awareness events • Cake stall/BBQ • Trivia night <p>Community engagement, such as selling products, handing out flyers, providing information/answering questions on CS#1 services.</p> <p>Logistical assistance such as physical set-up and tear-down of events and restocking during an event.</p> <p>Managing a specific activity for an event, eg. cooking sausages on a BBQ.</p>

